

**GILFORD LIBRARY BOARD OF TRUSTEES**  
**Minutes of September 15, 2009 Meeting**

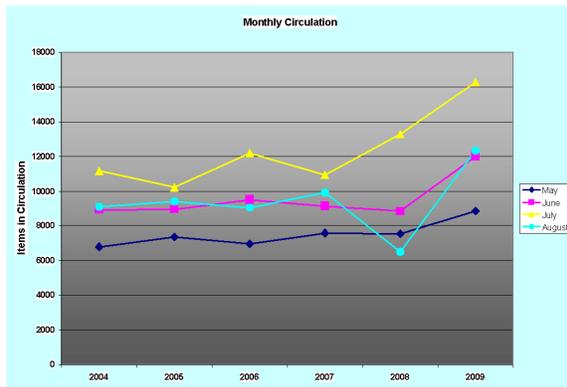
The meeting was called to order by Chairperson Polly Sanfacon at 8:40 AM. In attendance were Polly Sanfacon, Katherine Dormody, Robert Kammeraad and Weldon Bosworth. Jack Lacombe and Tracey Petrozzi were absent.

**I Minutes**

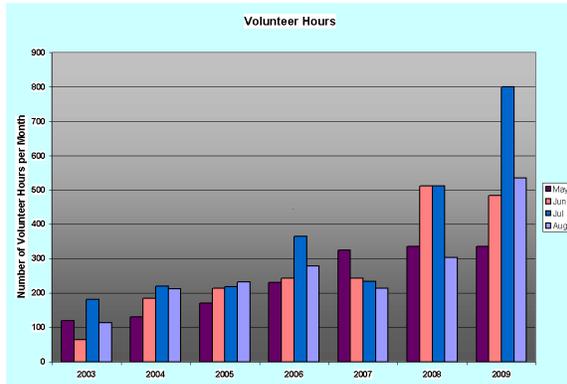
The meeting minutes for the August, 2009 meeting were approved.

**I Reports/Programs**

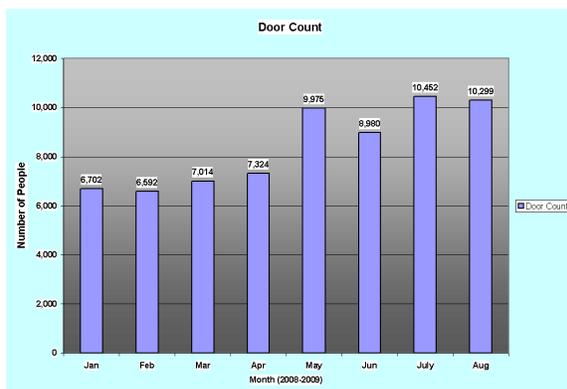
a Monthly Circulation – August numbers were significantly up. In the past we have never been above 10,000 in any given month other than July. We hit over 12,000 in May and August this year. Last year we were closed for 2 weeks in August and this is reflected in the statistics.



- b Programs – The Summer Reading Programs wrapped up in the beginning of August. We were very happy with the final tally of people participating: 114 Pre-readers, 88 Readers, and 70 Teens.
- b We also had a very successful author visit and plan on having him come back next year to talk about his book, which is being released in December.
- b Fall children’s program sign-ups have gone well – we capped the programs at 12 instead of 15 and have had most times filled.
- b Old Home Day – We had a very successful Friday evening. Saturday was very rainy and many books got wet. The sales were down only slightly from last year.
- d Volunteer Hours – Diane Lacey, our CAP worker, has ended her stay with us and found an unsubsidized job so our volunteer hours will be decreasing. We had a good group of volunteers help us go through the donations we received to separate what might be added to our collection from those that were strictly for the sale.



e Door Counts – High door counts again for August – follows circulation increases.



f Town Budget, Appropriated Report – largest expenditures for Aug. included books and supplies. We are over on operating expenditures and under for salaries and wages to bring us to right where we should be for the year.

g Budget, Non-appropriated Report – received reimbursement for copier from Friends for \$879. Biggest expenditures were on DVD purchases.

Friends of the Gilford Library – Kate Hamel reported on the status and current activities of the Friends.

## I Old Business

- a Building Issues
- a Alarm system – hopefully resolved.
- a Mechanical room – humidity, still working on with Granite State
- a Wall construction – rescheduled for Fall. Date not yet set.
- a Ampitheater – repairs almost completed.
- a Budget 2010 – Katherine will meet with Scott Dunn this week to go over Budget. Katherine and the Trustees will meet with the Selectmen to discuss the budget on Tuesday, September 22 at 4:00 p.m.

## I New Business

- a Trustee By-Laws – discussed updating the by-laws. Katherine suggested a smaller

- sub-committee. It was decided that all Trustees will review the existing by-laws and it will be discussed again. Weldon will make additional recommendations.
- a Meeting Room Policy – amended policy was discussed and approved to add “no Sundays” and “trash carry-out for Friday and Saturday bookings”.
  - a Personnel – Change of status for Jessie Tanner and Joanne Buckner approved by Trustees.

The meeting was adjourned at 10:05 a.m. The next meeting will be Oct. 13, 2009 at 8:30 a.m.

Respectfully submitted by Robert Kammeraad, Sec.