

**GILFORD LIBRARY BOARD OF TRUSTEES**  
**Minutes of October 13, 2009 Meeting**

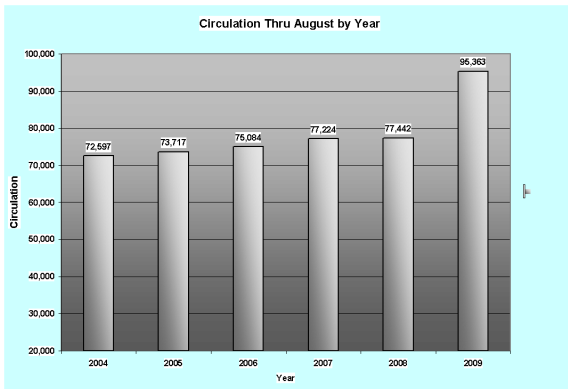
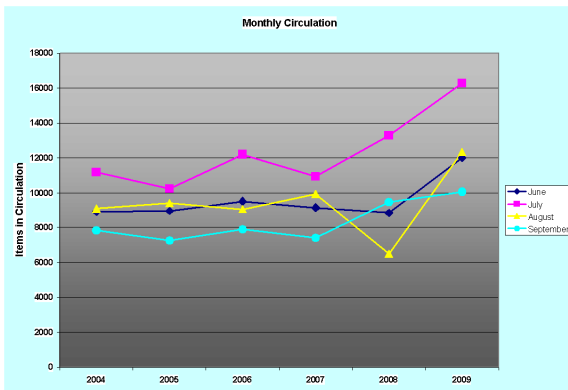
The meeting was called to order by Chairperson Polly Sanfacon at 8:40 AM. In attendance were Polly Sanfacon, Katherine Dormody, Tracey Petrozzi and Weldon Bosworth. Jack Lacombe and Robert Kammeraad were absent.

**I Minutes**

Meeting Minutes for the September, 2009 meeting were approved.

**I Reports/Programs**

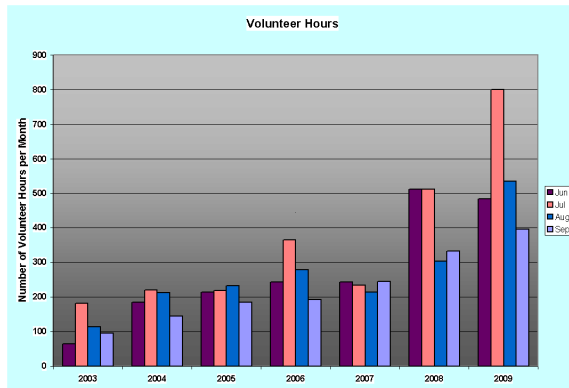
- a Monthly Circulation - numbers continue our upward trend with an increase of 6%. This is significant because we are comparing to last September, the first full month we were open in the new library.



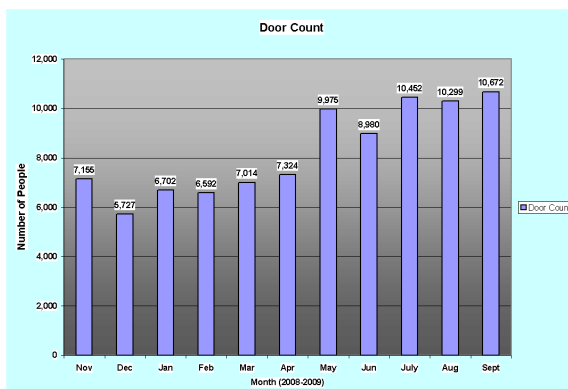
- b Programs – All Children’s programs filled and are well attended. Sign-ups for the next sessions have begun. Finished up on our Go Green series. Mahjong on Mondays has dropped slightly due to some summer people leaving. Upcoming special programs include a Condo buying program on Nov. 5<sup>th</sup> and an Adventure Race summary on Nov. 19<sup>th</sup>.

Volunteer Hours - Volunteer hours are up over last September probably due to the

Shelving Party we had in September. The party was very successful and we will continue to do this on an annual basis.



- d Door counts - Door counts are high but like May, there was an extra week in September. The report will be adjusted to normalize for days in the month.



- e Town Budget Appropriated Report- largest expenditures for Sept. include books and supplies. We have completely expended most of our materials accounts. There is a little left in the Children's Books account so for the rest of the year we will be purchasing new materials with our fines account.
- f Non-Appropriated Report - Biggest expenditures were on dvd purchases and our annual maintenance plan for the copier.

## II. Old Business

### A Building Issues

1. Heater in Vestibule- now have estimates
2. Mechanical room- humidity? (still working on with Granite State and now Florida State Heatpumps)
3. Wall construction rescheduled for Fall- Haven't received date yet

### B Budget 2010- Meeting with Budget Subcommittee will be October 19<sup>th</sup> at 4:30 PM

C Trustee By-Laws – Revised by laws were discussed and finalized. A copy is appended to these minutes.

### **III. New Business**

A Holiday Schedule- Since July 4<sup>th</sup> was on a Saturday, library employees already have an extra floating holiday. It was proposed and agreed that the Library would follow the Town schedule and close for Veteran's Day rather than providing employees with two floating holidays.

Discussed trust given by Don Malick. Thanks much to Don!

Mango Languages- A trial database set up on library website. Check it out.

The meeting was adjourned at 9:45 AM. The next meeting will be November 10, 2009 at 8:30 AM.

Respectfully submitted by Weldon Bosworth, Sec. Pro Tem