

GILFORD LIBRARY BOARD OF TRUSTEES
Minutes of November 10, 2009 Meeting

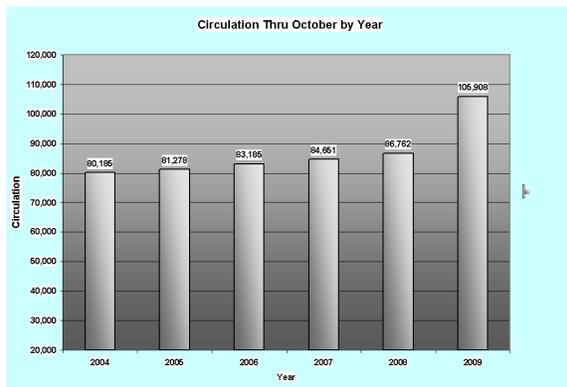
The meeting was called to order by Chairperson Polly Sanfacon at 8:38 AM. In attendance were Polly Sanfacon, Katherine Dormody, Robert Kammeraad, Weldon Bosworth, Jack Lacombe and Tracey Petrozzi.

I Minutes

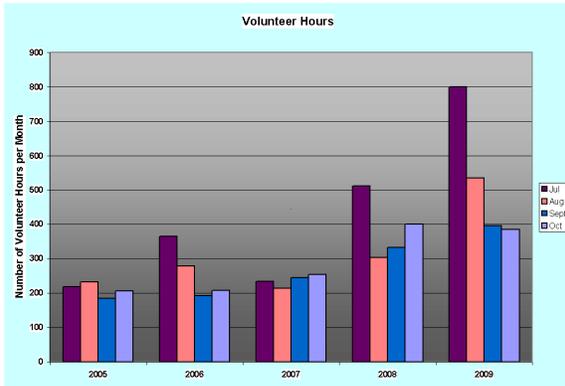
The meeting minutes for the October, 2009 meeting were approved.

I Reports/Programs

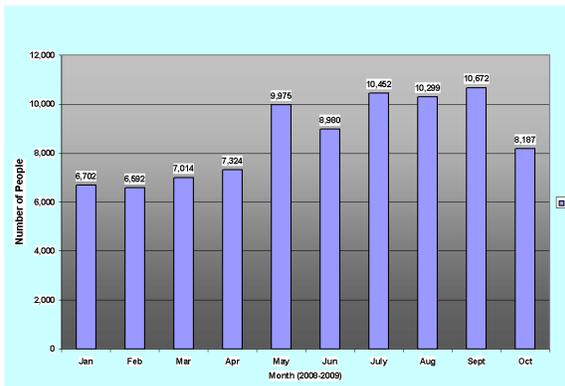
- a. Monthly Circulation – October numbers come in at a double-digit increase over last October of 12%. Audiovisual materials account for more of the increase than books and materials for adults are more of the increase than materials for children. Materials out on children’s cards decreased while all other types of borrowers saw large increases.



- b. Programs –Halloween story time had a great turnout. Pictures of the event are available on the website. Book discussion books have been going out – we get between 20-25 and they all have been leaving the library. 15-20 participants have been coming between the lunch and the evening discussions. Beginning in January we will be having the lunch and evening discussions in the same week. Watercolor is finished for the season. We will continue next summer. Mah Jong and Knit Wits continue with many participants and now Rug-hooking has begun with Carol Dale on the 1st and 3rd Tuesdays. Check out an expert has been waning but people ask about it regularly. Taylor Community Chorus is coming back in December.



- c. Volunteer Hours – Volunteer hours are down slightly from last October due to the CAP volunteer we had last year accounting for 80 hours. We were contacted by CAP again for placement but we are holding off for now. We also have 3 special needs volunteers on a weekly basis and will be holding off on taking any more. Many of our summer residents have left or are leaving shortly but Fall sports are coming to a close so we have some students coming back or adding additional hours.
- d. Door Counts – Door counts are high for October. When analyzing this chart remember that May and September both have extra weeks. The batteries failed in both upstairs and downstairs counters, so we didn't get a count for a whole week in October and an average was used for that week.



- e. Town Budget Appropriated Report – Largest expenditures for Sept. include books and supplies.
- f. Non-Appropriated Report – We are using fines for materials purchasing so the largest expenditures are in those areas.

I II. Old Business

- a. Building Issues
 - 1. Heater in Vestibule – Signed contract directly with Gove – it is on the work schedule.

2. Mechanical room – Heat pump 1 is not working. Granite State will be back to see what the problem is.
 3. There are still control issues with HVAC system in shoulder season – working with engineer, Pro-controls, and Granite State to find resolution.
- b. Budget 2010
1. Katherine met with employees on 11/3 to discuss benefits and finding \$100K in town budget.

I **III. New Business**

- a. Childrens Storytimes – We have received some negative feedback regarding sign-up as we quickly filled up all of our classes within a week. One valid complaint came in about non-residents so for the next sessions we will take Gilford residents first and then open it up to others.
- b. Friends of the Gilford Library – Kate discussed various things, including changes to the gift shop operations.
- c. Donald Molick, bequest to Library – Katherine presented documents regarding this bequest. Weldon made a motion to accept bequest as presented, Robert seconded. Motion was approved and the documents were signed.
- d. Personnel – Status change form for Anita was approved and signed.

The meeting was adjourned at 10:15 a.m. The next meeting will be Dec. 8, 2009 at 8:30 a.m.

Respectfully submitted by Robert Kammeraad, Sec.