

GILFORD LIBRARY BOARD OF TRUSTEES
Minutes of January 12, 2010 Meeting

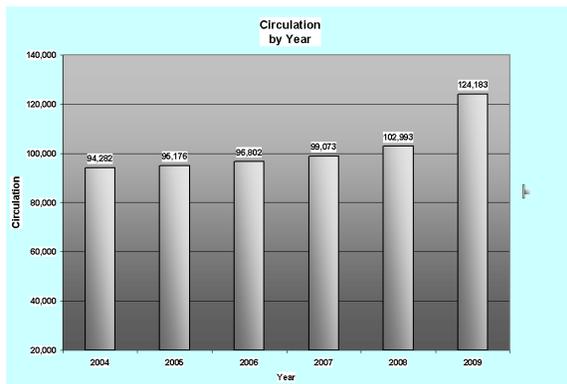
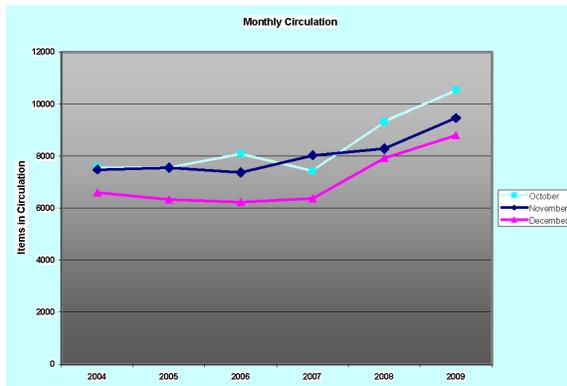
The meeting was called to order by Chairperson Polly Sanfacon at 8:37 a.m. In attendance were Polly Sanfacon, Katherine Dormody, Robert Kammeraad, Weldon Bosworth, Tracey Petrozzi and Jack Lacombe.

I Minutes

a The meeting minutes for the December, 2009 meeting were approved.

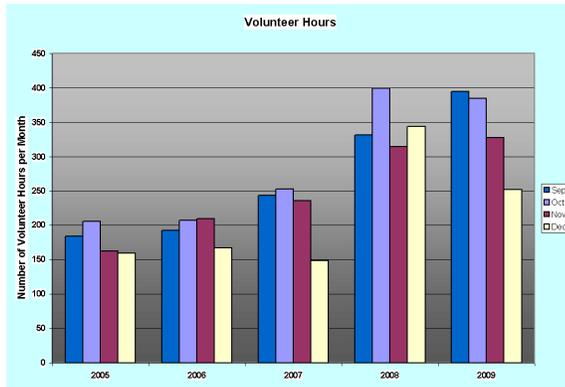
I Reports/Programs

a Monthly Circulation – End of the year statistics show a 20% increase in materials checked out over last year – by far the biggest jump we’ve ever had in circulation. December’s numbers were up 10 percent over last December. The “collections” that are seeing the biggest increase in usage are as follows: Biography (Adult), Fiction (Adult), Computers, DVDs (Children and Adult), Magazines, Music CDs, Library Passes, Young Adult books, and CD Books. Decreases in usage are the following: VHS Videos, (Children and Adult), Audio Cassette Books (Children and Adults). VHS Videos for adults accounted for less than 1% of circulation last year. Katherine plans to phase them out over the next couple of months.

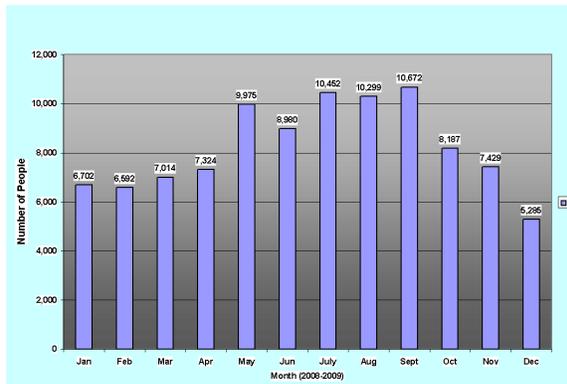


b Programs – The *Chill Out and Read* winter reading program for children was very well received. Left over prizes from summer were used as incentives, along with stickers. New sessions of *Storytimes*, *Babygarten*, and *Music and Movement* begin next week and everything is full.

Upcoming programs include the annual Lucile Allen program with Jim Gagne talking about *Everest and the Seven Summits*. Jim is the first NH native to climb these mountains. He will be speaking about his experiences and adventures. This is on Jan. 28th at 7:00. Next month we have Eric Pinder talking about *Life on Mount Washington* on Feb. 4th at 6:30. Then on the 15th we will host the annual *Poetry and Snowshoe* program.



- c Volunteer Hours – We exceeded our goal of volunteer hours of 4000 by over 1000 hours. We were down slightly from the previous December, probably due to the senior CAP volunteer finding employment.
- d Door Counts – December has always been our least busy month and 2009 is no exception as our door counts show.



- e Non-Appropriated Report – We spent \$3598.22 out of the fines account to carry us over into a new budget year.

I Old Business

- a 1. Food for Fines Program was well received with good participation.
- a 2. Building Issues
 - a. Bench is fixed.
 - b. Wall for vestibule – had another contractor in to take measurements. Will get estimate soon.
 - c. Extreme heat problem has gone away now that we are in the winter season.

I New Business

a 1. Overdue Policy change – Katherine proposed to increase the amount charged to a patron from \$25 to \$30 when certified mail is needed. The proposal was approved unanimously.

a 2. The revised organizational chart for library employees was reviewed. It was approved unanimously.

a 3. Town Personnel Policies were discussed and it was moved that we adopt these policies for the library. Approval was unanimous.

a 4. Annual Report for Town – The report was discussed although the final draft was not yet completed.

a

The meeting adjourned at 9:46 a.m. The next meeting will be Feb. 9, 2010 at 8:30 a.m.

Respectfully submitted by Robert Kammeraad, Sec.