

# GILFORD LIBRARY BOARD OF TRUSTEES

## Minutes of April 13, 2010 Meeting

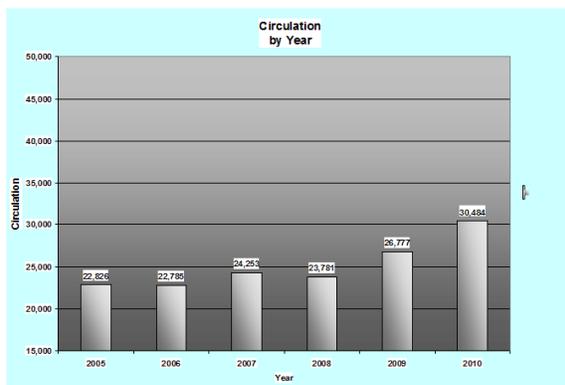
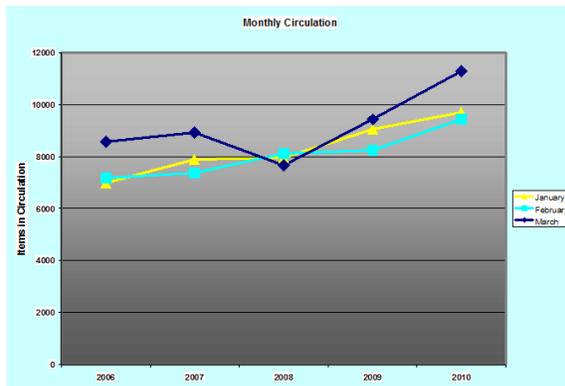
The meeting was called to order at 8:39 a.m. In attendance were Katherine Dormody, Robert Kammeraad, Jack Lacombe, Steve Geer, Tracey Petrozzi and Weldon Bosworth.

### I Minutes

The minutes for the March, 2010 meeting were approved.

### II. Reports and Programs

#### A. Monthly Circulation



March circulation is up 20% over March. Katherine believes this huge increase was due to our very large increase in door counts over last March. The weather also has been a lot nicer this year with no closings due to snow. Our short-loan collections have been extremely popular with huge turn-around rates. As in months passed, books are increasing slightly with audios and other media increasing at bigger

percentages.

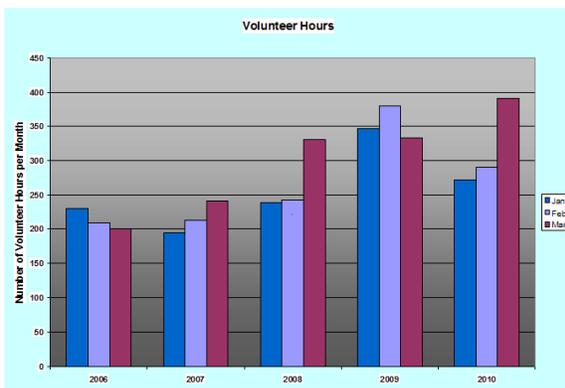
## B. Programs

Our New Hampshire Big Read programs were well attended with lively discussions led by retired teacher Rhetta Colon. The “Mush You Huskies” program brought out 22 people on the first warm evening of Spring. Scrabble Time has been dropped due to non-attendance.

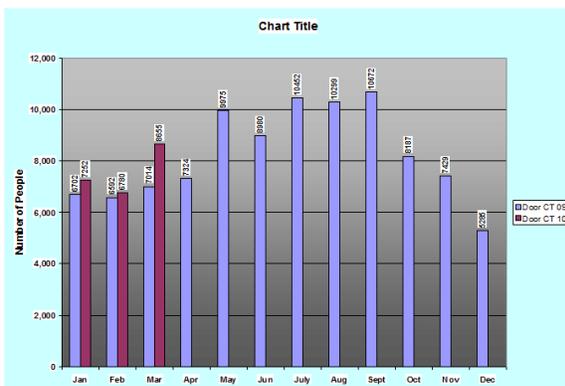
Coming up, we have National Library Week with things going on each day, see details further down. We also have the volunteer Tea and a New Hampshire Humanities Program, “After Frost”, in celebration of National Poetry Month.

## C. Volunteer Hours

Our volunteer hours are way up thanks to our new volunteers that have been recently trained. As with the increase in circulation, we think the weather had something to do with it. This month we also had a community service volunteer from GHS. Sarah Anderson, Sally Tinkham, and Paige Martinez have been dependable teen volunteers. Regular volunteers from Laconia include Mary Kuss and Sherry Weeks. Kathleen Kammeraad and Mary Ann Hart are doing a great job with our Foreign Movie Night. We’ve had positive feedback on the selection of the movies.



## D. Door Counts



Door Counts are up significantly over last March. Katherine believes this is first

month we have had more people in the meeting room from outside groups than library programs.

#### **F. Non-Appropriated Report**

We received funds from the Trusts held by the Trustees of Trusts. These have been/will be used for the purchase of large prints and historical materials. We also received our annual gift from the Friends of the Library for the summer reading programs- this year \$1500 for Children, \$750 for Teens, and \$300 for Adult. Expenses- we spent \$500 in supplies for the Summer Reading Programs including decorations, crafts and some incentive prizes.

#### **III. Old Business**

Building Update- We are still waiting on Granite State Plumbing and Heating for commissioner's findings. In the meantime, one of our pumps failed and had to be rebuilt. Jack gave an update of the state of the HVAC system.

#### **IV. New Business**

A Trustee Annual Meeting- new officers. The following slate of officers was elected for 2010:

- a Chair: Robert Kammeraad
- a Treasurer: Steve Geer
- a Secretary: Weldon Bosworth

Special thanks to retiring treasurer Tracey Petrozzi, who committed to continue in her role as quartermaster, providing sustenance to the Board for its meetings.

B Meeting Room- Katherine discussed the use of the meeting room by the U.S. Census and remarked that we might have to be careful about permitting non residents who are part of a large organization that would dominate the meeting room schedule as the U.S. Census did over the last couple of months.

C Audit- Katherine met with Geoff to go over our reports. The town plans on purchasing new accounting software this year and may be able to take over the bookkeeping of the library non-appropriated accounts.

National Library Week- we have giveaways upstairs in the morning all week including the following: Monday- chocolate for anyone who checks out a mystery, Tuesday- cookies, Wednesday- stickers, tattoos, gel bracelets, Thursday- lemonade, Friday- Fines forgiven, Saturday- bookmarks. Downstairs we have trading cards of vehicles with special storytimes at 11:30 all week with guest readers from the community. A gardening program with Martina Howe will take place on Thursday, book discussions on Tuesday and Thursday, and the normal weekly programs.

E National Volunteer Week- Tea and cookies will be served with a thank-you from staff on Thursday, April 22nd at 4:00.

F Biography Project- Some libraries are doing away with the Dewey Decimal System and using a categorical approach similar to what is found in some of the

larger bookstores, e.g. Borders. The library will give it a try to see whether it will result in increased circulation. A small scale test with an alternative filing approach in the Biography section will be conducted over the next few months.

G Friends of the Library Loan- The loan from the "Friends" will be extended for another year on the same terms, pending receipt of land sale.

H Personnel- A raise was approved by the board for Lura Shute.

#### V. Adjournment

The meeting adjourned at 9:30 a.m. The next meeting will be May 11, 2010 at 8:30 a.m.

Respectfully submitted by:

Weldon Bosworth, Sec.