

GILFORD LIBRARY BOARD OF TRUSTEES

Minutes of August 10, 2010 Meeting

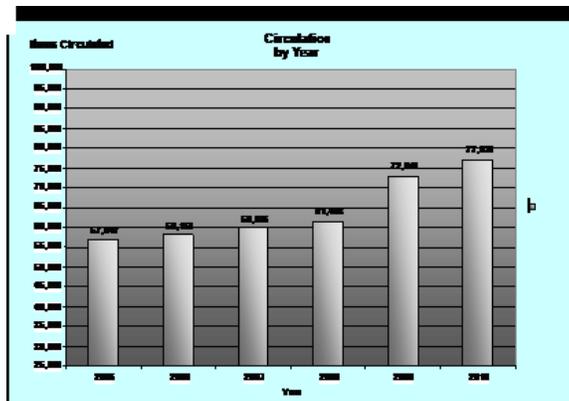
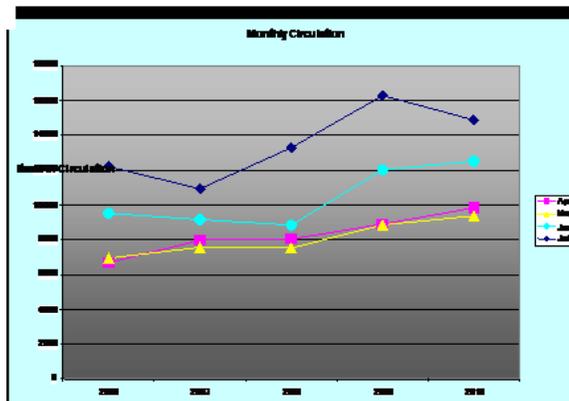
The meeting was called to order at 8:35 A.M. In attendance were Katherine Dormody, Robert Kammeraad, Tracey Petrozzi, Steve Geer and Weldon Bosworth. Jack Lacombe participated by phone.

Minutes

The minutes for the July 2010 meeting were approved.

I. Reports and Programs

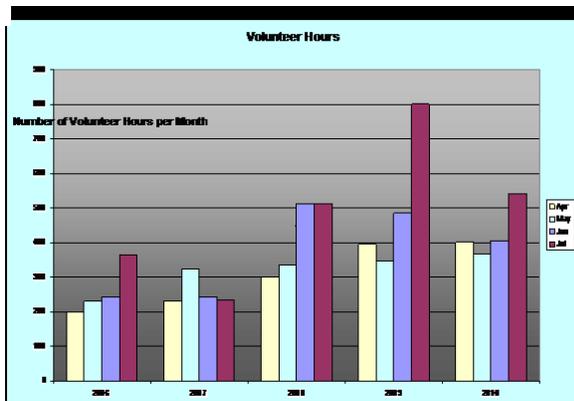
A. Monthly Circulation



Circulation of materials was down 9% over last July. This was not surprising due to the change in the weather between last year and this year. We also were open 1 day less due to the 4th of July Holiday. Overall, we are still up 5% for the 2010. Interestingly, our people count for the month was up significantly over last year- we had some well attended adult programs and summer camp from the Youth Center has been visiting on a very frequent basis. We also have had Summer school students using the library but not checking things out. Other interesting statistics for the month include increases in requests, holds, and overdues. This means we had more staff time used for less circulation. And we have more people participating in summer reading but with less books going out, they are not coming in as often.

B. Programs- The author series continues to be very successful and the first Music Sandwiched In drew 50 people. The performers were excellent and very professional! The children's programming is also going very well drawing large but not overwhelming crowds. This week we will be finishing the summer reading programs with our grand prize drawings and wrap-up programs next week. We will then move on to Old Home Day and beginning the Fall programming right after Labor Day.

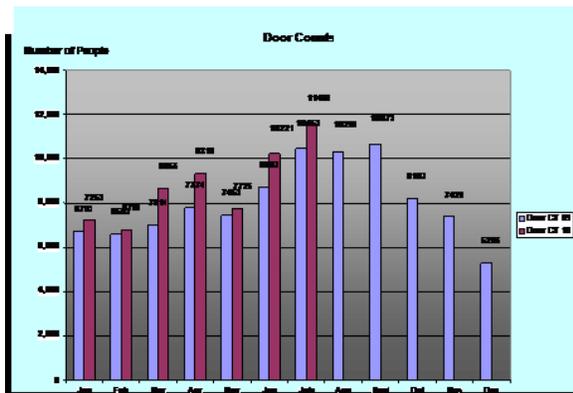
C. Volunteer Hours



Volunteer hours are down from last July however, it seems to be trending up. We have fewer volunteers in the children's room for the summer reading program. We had some consistent volunteers last summer that were not able to be with us this year.

D. Door Counts

As mentioned above, the door count for this month is up 10%.



II. Old Business

A. The new filing system seems to be working well. Biographies are completed and circulation has increased for this category. Cookbooks and travel will be done next.

B. The draft budget was approved. Katherine provided a list of items for major budget accounts

III. New Business

A. Patron Card and Circulation Policy

The circulation policy was reviewed and it was made explicit that temporary cards cannot be renewed.

B. Newsletter

The newsletter was reviewed

C. Personnel-

Dormody annual evaluation was completed

Holly Rowe was made part time permanent.

V. Adjournment – Upon a motion the meeting was adjourned. The next meeting will be September 14 @ 8:30.

Signed,

s/Weldon Bosworth

Weldon Bosworth, Secretary