

GILFORD LIBRARY BOARD OF TRUSTEES

Minutes of October 12, 2010 Meeting

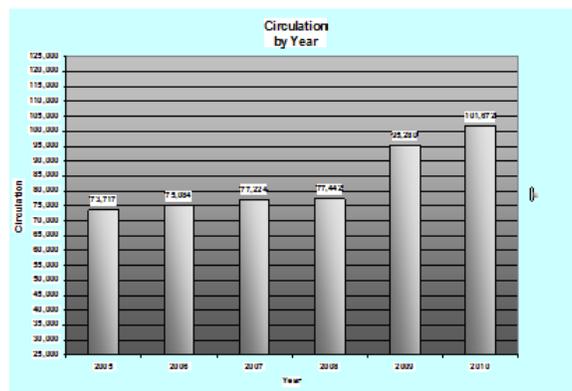
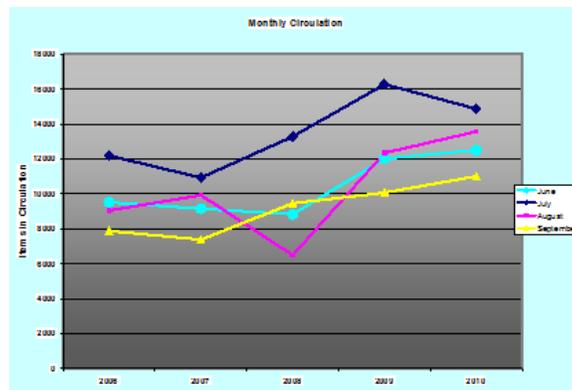
The meeting was called to order at 8:30 A.M. In attendance were Katherine Dormody, Robert Kammeraad, Jack Lacombe, and Steve Geer.

Minutes

The minutes for the September 2010 meeting were approved.

I. Reports and Programs

A. Monthly Circulation



Circulation was up 9% over last September making it a very busy September. There used to be

a bit of a respite between summer residents and back-to-school usage but this is not the case anymore. Circulation for September 2010 was 66% more than September 2005. Looking at budget numbers, our operating budget is actually less than it was back then and we have added only ½ person since that time.

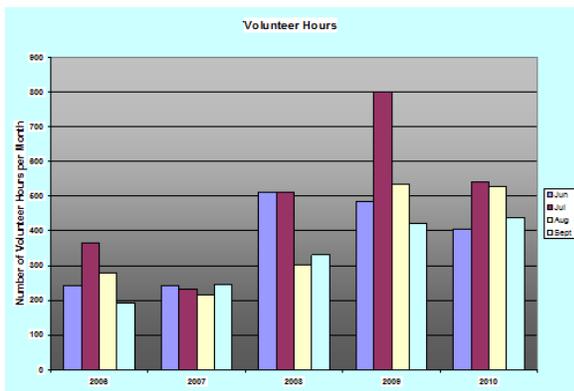
While discussing the various reports it was asked how much, if any, impact the Kindle and other ebook readers were having on our circulation. While circulation of conventional library items has been increasing, downloadables and other media checkouts were increasing at a somewhat faster pace.

Regarding the children’s room, a new regional group called “Lakes Region Mamas” is having some impact on attendance at programs. Some of the library programs are filled to capacity and others have had low attendance. It seems this is directly impacted by the group’s calendar.

A comment was made about a gift from the Friends of over \$1,200. Katherine explained that it was for Xerox toner.

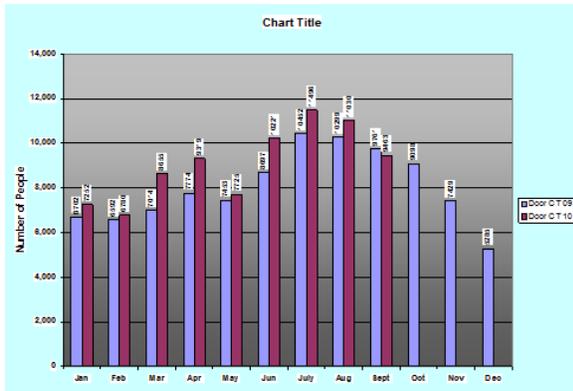
B. Programs- the attendance to Heritage Festival was not as anticipated. The children’s program of making ice cream on that day was the most heavily attended program at the library with 52 children taking part over a 3-hour period. Foreign movie nights have picked up. Friends of the Library are sponsoring an herbalist on Nov. 4 at 6 and space is limited.

C. Volunteer Hours



Volunteer hours remained stable from last year. We had 8 new volunteers start this month- 4 adult and 4 teens. We had a party for shelveers and the Friends Board was invited. It was a great way for people to meet each other.

D. Door Counts



Door counts were approximately the same as last year.

II. Old Business

A. Library Card Sign-up Month

B. Budget 2010- review cuts recommended by Selectmen. The library was impacted by substantial budget cuts recommended by the Selectmen. Part-time hours were reduced and part-time benefits will come to an end at the end of this year. Carpet cleaning and landscaping monies were taken out of the town’s building maintenance budget. Similarly, several building line items were moved from the town’s buildings and grounds budget to the library budget, including electricity, water, maintenance, and contracted services. Some discussion was held about that. A concern was raised whether or not the maintenance and service of the libraries HVAC system was included in the budget. The trustees and library director will meet with budget committee subcommittee during the week of October 18.

C. Lakes Region Reads

III. New Business

Budget Line items moved into Library’s Budget

Children’s Room Programs

Music Sandwiched In

Personnel- Report on personnel changes. A question was asked about how much, if any,

background checking was done for volunteers or new employees. Due to the cost of full background checks it was suggested that perhaps we should at least check the sex offender registry which would have no cost.

IV. Adjournment

Upon a motion the meeting was adjourned. The next meeting will be November 9, 2010 @ 8:30 a.m.

Respectfully Submitted

Robert Kammeraad, Chairman