

# GILFORD LIBRARY BOARD OF TRUSTEES

## Minutes of November 9, 2010 Meeting

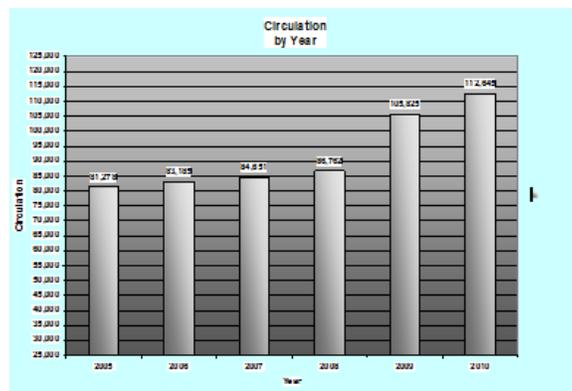
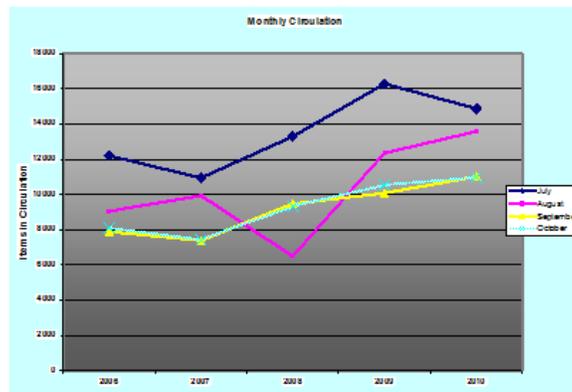
The meeting was called to order at 8:37 A.M. In attendance were Katherine Dormody, Robert Kammeraad, Jack Lacombe, Tracey Petrozzi, Weldon Bosworth and Steve Geer.

### Minutes

The minutes for the October 2010 meeting were approved.

## I. Reports and Programs

### A. Monthly Circulation

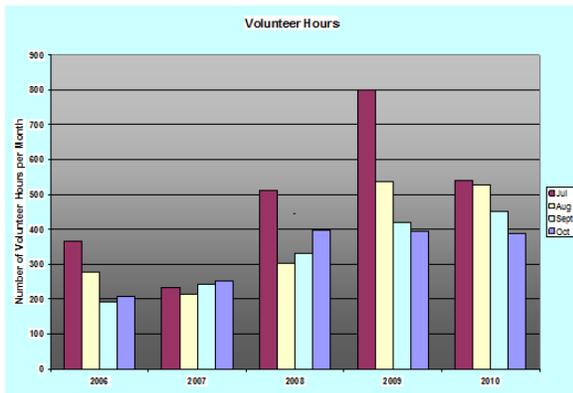


There was an overall increase in circulation of 4% from October of 2009 bringing the total

percentage of increase for the year to 6%. Winners this month include biographies, large prints, picture books, children's dvds, and literacy kits. Collections that are down from last October include new adult fiction, adult non-fiction, music, and young adult.

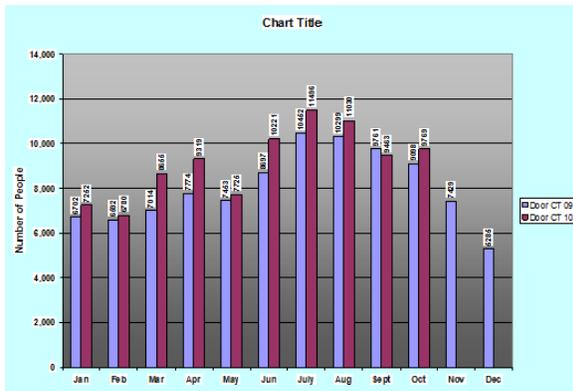
**B. Programs-** Shaping memory workshop was very well received and we will plan on offering similar workshops in 2011 passing the cost of the instructor onto the participants. The annual Halloween Costume and Candy Storytime was very well attended with approximately 160 people here. Afterschool early release crafts have been full with all the supplies used. The Teen Fright Night had only 8 people attending but Teen Reading Buffet went well with 15.

### C. Volunteer Hours



Some of the new volunteers are working out well. We have a Gilford High School student who is serving some community hours and he is also working out well.

### D. Door Counts



Door counts up from last year.

## II. Old Business

### A. Budget 2010.

The budget outcome was discussed. In particular it was noted that the budget for carpet cleaning and landscape maintenance were cut. It was observed that eliminating preventative maintenance (cleaning) could be more expensive in the long run because the carpets would wear out more rapidly.

### B. Landscaping 2010

With the elimination of the landscaping budget, we discussed how landscape maintenance would be managed next year. It was noted that Belknap Landscape is committed to perform the maintenance through August 2011. The board does not consider it in the best interest of the library to have landscaping conducted by the Town for several reasons, including that they are not licensed pesticide sprayed. Therefore, we are getting quotes for the remainder of 2011 to see if there is any way we can get it funded.

## III. New Business

Loan Period and Limits Policy- updates to policy were added including changing magazine circulation time to 1 week.

Programs Policy- Language was added to to limit programs that require pre-registration only to library cardholders.

Personnel- Anita Hewitt will retire as of the end of February. Katherine will look for a replacement.

Holiday Notes:

The Garden Club will donate a Christmas wreath for our fireplace.  
The Friends of the Library will help with holiday decorations the week before  
Thanksgiving.

#### **IV. Adjournment**

Upon a motion the meeting was adjourned at 9:30. The next meeting will be December 14, 2010  
@ 8:30 a.m.

Respectfully Submitted,

Weldon Bosworth, Secretary