

GILFORD LIBRARY BOARD OF TRUSTEES

Minutes of December 14, 2010 Meeting

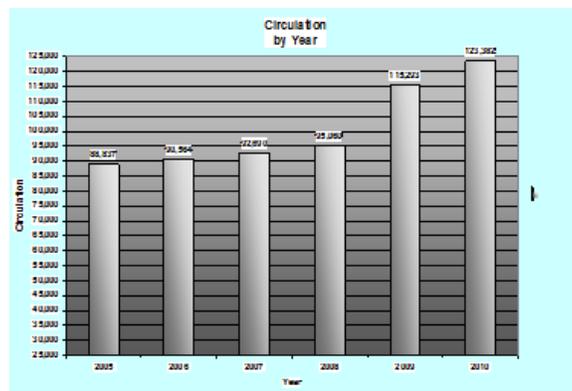
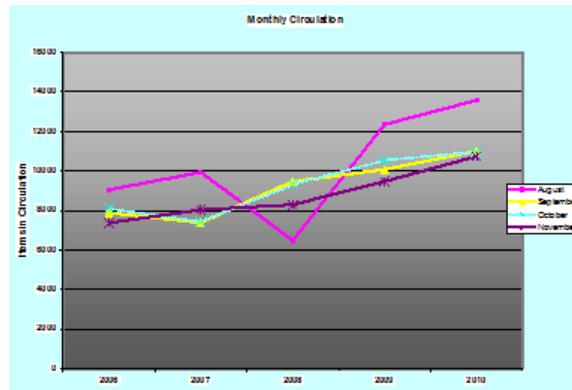
The meeting was called to order at 8:37 A.M. In attendance were Katherine Dormody, Robert Kammeraad, Jack Lacombe, Tracey Petrozzi, Weldon Bosworth and Steve Geer.

Minutes

The minutes for the November 2010 meeting were approved.

I. Reports and Programs

A. Monthly Circulation



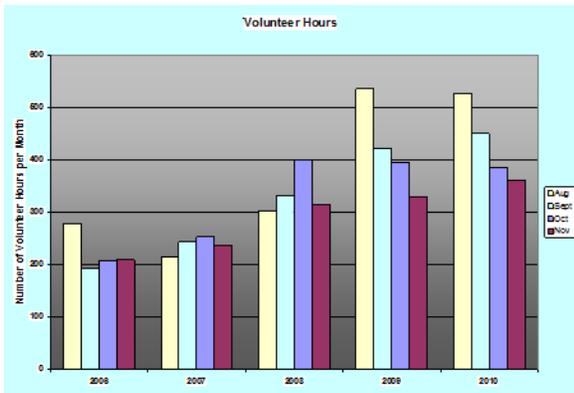
There was an overall increase in circulation of 14% from November of 2009 bringing the total

percentage of increase for the year to 7%. Online renewals and Downloadables increase show that many more people are using website services. Autobiography circulation is up over 52% and likely due to the new filing system.

B. Programs- Our annual Gingerbread House program is coming up and continues to grow. This year we are offering three times, one for preschoolers, one for elementary age, and one for middle schoolers with a maximum number of 100 for all three. There are also some other special children’s events during the month of December.

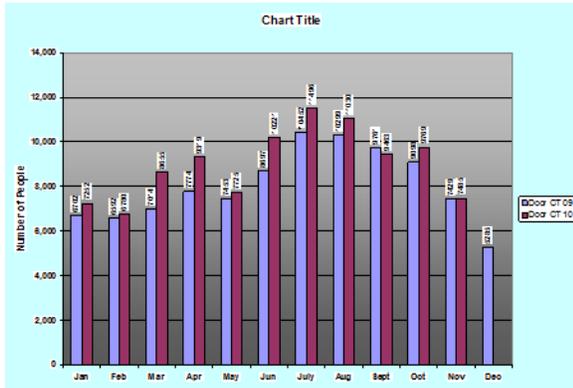
In January we have 2 writing classes for adults, a new weekly Philosophy Club, and a history of Russian Faberge eggs and lacquer boxes from craft to fine art.

C. Volunteer Hours



Volunteer hours are up slightly from last November. We recently hosted a training session for shelvers who work upstairs. It is apparent that even more training is needed to increase effectiveness. This is taking up quite a bit of staff time.

D. Door Counts



Door counts similar to last year. Batteries on the people counters were replaced this month.

II. Old Business

A. Landscaping 2010: The trustees agreed to retain Belknap Landscaping for 2011. Their price was approximately \$150 lower than the next lowest bidder for the work.

III. New Business

2011 Holiday Schedule. The 2011 Holiday schedule was reviewed and approved but the Board.

Vacation/Sick Payout- Anita Hewitt is retiring as of March 1, 2011 and has accumulated a substantial amount of vacation and sick time. It was agreed by the Board that as much of this accumulated time as possible should be paid out in 2010.

Personnel-

Betty Tidd's review and pay increase was approved.

Jean Clarke resigned after benefits were eliminated for that position.

IV. Adjournment

Upon a motion the meeting was adjourned at 9:20. The next meeting will be January 11, 2010 @ 8:30 a.m.

Respectfully Submitted,

Weldon Bosworth, Secretary