

GILFORD LIBRARY BOARD OF TRUSTEES

Minutes of January 11, 2011 Meeting

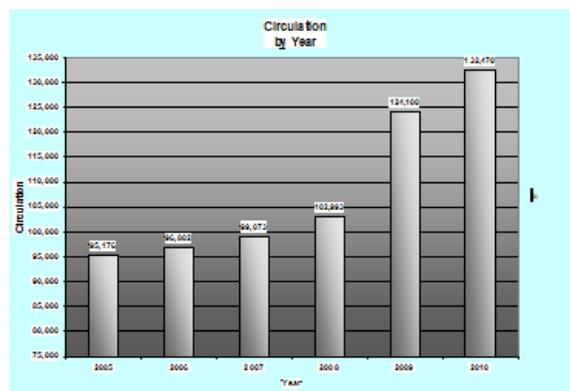
The meeting was called to order at 8:37 A.M. In attendance were Katherine Dormody, Robert Kammeraad, Jack Lacombe, Tracey Petrozzi, Weldon Bosworth and Steve Geer.

Minutes

The minutes for the December 2010 meeting were approved.

I. Reports and Programs

A. Monthly Circulation



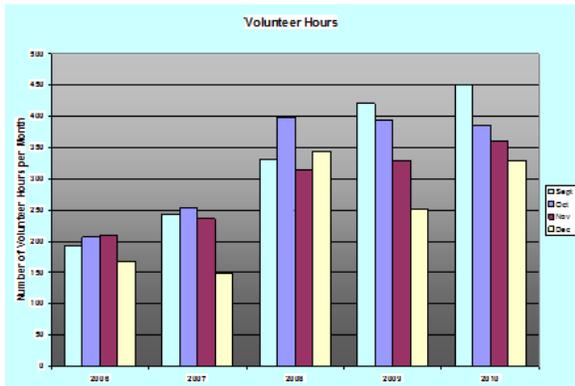
Circulation was up 2% for the month of December bringing our total increase for 2010 to 7%

over 2009 and 23% over 2008. Collections that have tremendous increases include the following: Adult Biography (re-cataloged), Adult Large Print (more demand), Literacy Kits (re-vamped collection), Graphic Novels (more accepted), Music CDs (more selection), Parenting Materials (moved location), Short-Loan Movies (started last year), and Downloadables (ebooks added).

A couple of other interesting trends: seasonal non-resident circulation increased 61% over 2009 and interlibrary loans were also up 61%.

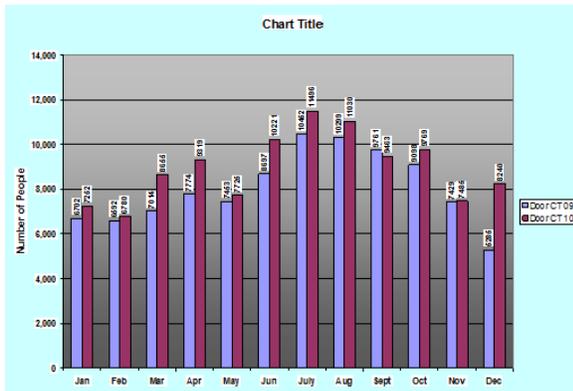
B. Programs - Foreign Movie Night continues to grow. Gingerbread House decorating was very successful with over 100 participants in 3 sessions. New this year was the teen session. The Winter Reading Program was also successful with over 60 children participating.

C. Volunteer Hours



New volunteers started in late Fall and continued to give time over the Holidays. The shelves are looking better. There is a possibility of taking on another CAP volunteer in Spring.

D. Door Counts



A significant increase in door counts for December. This seems to be attributable to the gingerbread house decorating and a large meeting in the meeting room

II. Old Business

- A. Holiday Schedule - Was revised to include the fact that the library will be closed on Saturday, July 2 as part of the July 4th holiday.
- B. Budget 2011 - includes 2.75 % merit increases for employees and 0 for managers. Public hearing is January 13 and Deliberative Session is January 20
- C. Volunteer training. A training session for volunteers has helped the efficiency of their work.

III. New Business

Automation system - The automation system was down for several days in December. This caused some issues since check outs, etc. had to be done by hand. Eventually the system was restored and most of the issues resulting from its “outage” have been resolved. The Board discussed what to expect in the future for State support.

Annual Report – Katherine circulated a draft of the Gilford Library annual report for review and comment by the Board. Comments due by 1/14/11.

Winter Newsletters for adults and children were reviewed and discussed.

Personnel –Anita will be retiring at the end of the month. Abi Maxwell is working out well.

IV. Adjournment

Upon a motion the meeting was adjourned at 9:23. The next meeting will be February 8, 2011 @ 8:30 a.m.

Respectfully Submitted,

Weldon Bosworth, Secretary