

LIBRARY TRUSTEES – SEPTEMBER 13, 2011

GILFORD LIBRARY BOARD OF TRUSTEES

The meeting was called to order at 8:35 a.m. In attendance were Katherine Dormody, Robert Kammeraad, Steven Geer, Jack Lacombe, and Kate Hamel. Sue Cutillo was absent.

I. Minutes

The minutes for the August 2011 meeting and budget meeting were approved, with spelling correction on page 1, item programs (with).

II. Reports

A Monthly Circulation

Stats were up significantly; busier than July (historically busiest month of the year).

B Programs

May consider extending the Summer Reading program next year longer into month.

C Volunteer Hours

Volunteer hours are similar to last year.

D Door Counts

Door count is up over last month, actually as high as they have ever been.

E Budget

II. Old Business

A Budget 2012

Scott Dunn attended the meeting and shared that the budget is tight in all departments with an increase overall of 3.7%, with the need to cut approximately \$300,000 from the total town budget. Fewer positions will be funded moving forward and the need to consider reduction in hours, positions or otherwise will be the topic of discussion in Selectman meetings and likely sub-committee meetings.

There is a meeting scheduled for September 20th at 3:30pm for the Library to present their budget to the Selectman. All trustees are encouraged to attend.

B Dewey Project

Cookbooks are currently being worked on.

Katherine will be presenting at the NH Library Association (NHLA) "Collections on the Edge; Rethinking Dewey" on October 7th.

III. New Business

A Automation

The Library has not had the need to shop for a new automation program due to the excellent service and costs association with our current system. There will be an upgrade at the end of the month (no cost) which will update the server and the Horizon software programming. The system will shut down late in the day on the 24th and will be down all day 25th and perhaps into the 26th. Although this is an inconvenience they have worked closely with Katherine to minimize the service interruption for the Library.

B Other Business

Old Home Day was successful with approximately \$3,100 in sales between Pie & Ice Cream and Book Sale. There was more work at the end as all the books needed to be brought inside due to the impending Irene forecast.

Kate drafted a Letter to the Editor (Belknap Landscape Company) that was been submitted to the 3 local papers.

VI. Adjournment

The meeting was adjourned at 10:22 a.m. The next meeting will be October 11 , 2011 at 8:30 a.m.

Respectfully Submitted,

Kate Bishop Hamel, Co-Secretary