

GILFORD LIBRARY BOARD OF TRUSTEES
Minutes of the October 11, 2011 Meeting

The meeting was called to order at 8:30 a.m. In attendance were Katherine Dormody, Robert Kammeraad, Steven Geer, Jack Lacombe, Kate Hamel, and Sue Cutillo.

I. Minutes

The minutes for the September 2011 meeting were approved, as amended.

II. Reports

A Monthly Circulation

Circulation of materials was up slightly over last September. Increases were seen in picture book circulation, biographies, large prints, dvds, literacy kits, magazines, music cds, and downloadables. Computer usage was down 25% over last September. Summer resident usage was up slightly in September.

B Programs

The Economics Club, a new offering, is being lead by Barry Dame. Activities in the Teen Room have had enthusiastic participation.

C Volunteer Hours

Volunteer hours are similar to last year. Lisa Geer, a volunteer, has trained new people on covering books.

D Door Counts

Door counts were down a little this year, probably somewhat due to the cancellation of the Harvest festival.

E Budget

At this point we are 75% done with the year and our budget is 73% spent. Wages and benefits will have a surplus due to health insurance calculations as well as not using all of our part-time substitute hours.

II. Old Business

A Budget 2012

There is a subcommittee meeting scheduled for October 14th at 4:00pm for the Library to present their budget to the Selectman. David Horvath and Fred Butler will attend. All trustees are encouraged to attend.

B Potter Hill Road Land

There is no news yet.

C Travel Section

The Travel Section has been separated and started. Labeling has occurred on the sides of shelves, and books have been separated into piles.

D. Automation

The upgrade has not yet been done. We are waiting for a date.

E. Letter to the Editor

Kate has sent another letter to the Editor.

III. New Business

A Dvd Theft

Dvd theft has been identified as a problem. No suggestions yet.

B Teen Room

We're running out of room in the Teen Room and the shelves are being weeded. The book CDs are now filed with the adult CDs.

C Computers

Computers #1 - #4 are all new. We need to buy new licenses for them (from Tech Soup, which is for non-profits and reasonable.)

D Friends Store

The Friends Store is back open. No one has stepped up from the Friends to take it on; it is taking up about one hour per week of Library staff time. Need to appeal to the Friends to take this on.

E Garage

There has been a request from the town to store the walls from the warming hut in the garage. The town has been allowing the library to have the income from renting storage space for a car and a boat, and there may not be room to accommodate this. Jim Howe will try to reconfigure this space.

F Online Newstand

There is an icon on the library website to index articles in magazines in Epsco (the base for the current subscriptions.) There is an interface for every magazine that we subscribe to (as text-based, not photos), and we will choose the covers of about 50.

G State Library Budget

We're collecting signatures to keep interlibrary loan. The bill would kill the interlibrary loan because it goes from 4 vans to 1 van. The Concord Monitor has been running articles

about this. The Citizen could run a more global article. We could generate a call to them to encourage people to sign a petition. Need to appeal to book clubs.

H Personnel- Change of Status form- Buckner
Reviewed and approved.

VI. Adjournment

The meeting was adjourned at 9:46 a.m. There is a subcommittee meeting on October 14, 2011 at 4:00 pm in the Library. (Katherine will e-mail the most recent copy of the budget to review and bring to meeting.) The next regular meeting will be November 8, 2011 at 8:30 a.m.

Respectfully Submitted,
Sue Cutillo, Co-Secretary