

GILFORD LIBRARY BOARD OF TRUSTEES
Minutes of the November 8, 2011 Meeting

The meeting was called to order at 8:30 a.m. In attendance were Katherine Dormody, Robert Kammeraad, Steven Geer, and Sue Cutillo. Jack Lacombe and Kate Hamel were absent.

I. Minutes

The minutes for the October 2011 meeting were approved, as amended.

II. Reports

A Monthly Circulation

Total circulation was almost identical to last year.

B Programs

Programs seem to be drawing less people, possibly due to competition from the community. We are offering the same number of programs with smaller numbers. Check-out-an-Expert on Wednesday mornings with Mike Marshall remains popular. We will look into an interest in other kinds of experts.

C Volunteer Hours

Volunteer hours are similar to last year.

D Door Counts

The door counters are out of commission this month and have been sent in for repairs. We will estimate for October and some of November.

E Budget

Wages and Benefits expense projections worksheet was attached. We will have a surplus in those line items.

II. Old Business

A DVD Theft

We have done an inventory on DVDs. (Approximately 30 are missing.) Measures taken include moving the DVD cart back into the Circulation Room and making people aware.

B 2012 Budget – next important dates

The next important Budget meetings will be at the end of January and the beginning of February. Katherine will give dates/time as it gets closer.

C. Travel Section

The Travel Section is almost finished and will be complete next month.

III. New Business

A 2012 Calendar

The 2012 Calendar was reviewed, with 8 Monday closings. Board voted (motion by Steven, seconded by Robert) to approve Library closings.

B I.L.L. Van Delivery

There are lots of signatures. Katherine will send the petition in today.

C Friends of the Library – Open House

Katherine gave Kate's report of attending the October Friends Meeting. The Friends will hold an Open House with coffee on December 3rd. Alexis Jackson has assumed the position of Friends President. Her daughter will maintain Membership. (Katherine will help send the form to get it out in a timely manner.) There is no Vice President. There is a new person to do the Friends Store. Amazon is picking up. Reviewed Library Trustee Representation at Friends Meetings in 2011 List – Change: Sue will attend the November 16 Meeting & Robert will attend the December 21 Meeting. (The Friends meet on Wednesdays at 6:30 pm in the Library).

VI. Adjournment

The meeting was adjourned at 9:18 a.m. The next regular meeting will be December 13, 2011 at 8:30 a.m.

Respectfully Submitted,
Sue Cutillo, Co-Secretary