

## **LIBRARY TRUSTEES – August 30, 2012- Budget Review Meeting**

### GILFORD LIBRARY BOARD OF TRUSTEES Minutes of the August 30, 2012 Meeting

The meeting was called to order at 8:35 a.m. In attendance were Katherine Dormody, Kate Bishop Hamel, Steve Geer, and Daryl Thompson (via telephone).

#### I. Minutes

Katherine prepared a preliminary budget worksheet for review and discussion. Although we have a 4.9% increase in wages & benefits, we have 11 hours less in part-time wages. The increase is primarily a result of insurance implications.

There is also a request for the purchase of a defibrillator, as the Library is the only building that doesn't have one and it would be an important item to have to assist our patrons as necessary. The custodial services have also shifted from the Library's budget to DPW, while items such as filters and blower coil filters, elevator expenses, alarm system maintenance costs and waterline flushing have shifted from DPW to the Library (these expenses are \$4500 to date).

We will be meeting throughout the Fall, including meetings with the Selectman and the Budget Committee (sub-committees included). The schedule is as follows:

- Sept. 11- 8:30, Town Administrator Scott Dunn (Trustees monthly meeting)
- Sept. 18- Selectmen, time to be announced, probably will be in afternoon, 3:00?
- Oct. 11- Budget Committee Sub-committee, time to be announced, (probably evening).
- Oct. 18- Budget Committee, full committee 6:30 p.m. but Library is last after Admin, Appraisal, Technology, and Welfare, so will be later.

The meeting was adjourned at 9:10 a.m.

Respectfully Submitted,  
Kate Bishop Hamel, Co-Secretary