

GILFORD LIBRARY BOARD OF TRUSTEES
Minutes of the November 13, 2012 Meeting

The meeting was called to order at 8:34 a.m. In attendance were Katherine Dormody, Kate Bishop Hamel, Sue Cutillo, Steve Geer, Jack Lacombe and Daryl Thompson.

I Minutes

The minutes of the October 2012 meeting were accepted and approved.

II. Reports and Programs

A Monthly Circulation

Circulation was similar to last October with a 23% increase in requests/20% increase in holds compared to last year. Similarly, EBooks increased 7%.

B Programs

Many successful programs in October, including the Library participating in the Banned Books and statewide "Big Read" initiatives. Halloween themed programs for the children will well attended (Magic Show and Preschool Party/Parade). Highlights of upcoming programs for November include "How Will You Pay for College" and author Bruce Head, discussing NH Civil War soldiers. Although there will be no regular Storytimes until January, many themed programs (Gingerbread Houses, etc.) and special Holiday Storytimes (12/4 & 11) will be happening throughout the season. The Town's Bicentennial event will be Candlelight Stroll on the 15th and the Library will be having special programs during the event.

C Volunteer Hours

The Children's Room needs shelvees, otherwise we are fine in all other areas.

D Door Counts

The door counts are up as we head some events in the Meeting Room this month.

E Budget

On track with a slight decrease in payroll through part time wages to

help make up for the costs of health insurance.

III. Old Business

A GVK Land Purchase

The money was received from the Selectman and we have paid the Friends. The Library received flowers of thanks from Bank of NH.

B Maintenance Contract(s)

We are still waiting on the revised contract from Denron and Scott Dunn is working with Sheldon on the status of the Elevator contract and any potential for cost savings.

C Budget 2013

At this time, the Budget will not be reviewed/discussed until the Deliberative Session (the Budget Committee will provide the Trustees a final copy of the proposed budget prior to the session).

IV. New Business

A Review of Holiday Hours

The Library will be closed December 24th and 25th and will close at 3pm on New Year's Eve day (Steve made motion/Daryl seconded) and will be closed on January 1st.

B Policies

The Governance & Organizational Structure Policies were reviewed, revised and discussed. Minor changes were made and all were voted on. Katherine will email the Trustees the changes for the binders.

C Board Resignation

Steve Geer submitted his letter of resignation due to moving from Gilford. Kate made a motion to accept his resignation and Jack seconded. The Trustees will be making a recommendation to the Board of Selectman to request Robert Kammeraad to serve out the remainder of Steve's term. Kate Bishop Hamel will serve as interim Treasurer.

D Amnesty

Periodically we offer amnesty (return books with no fines).
December 17 – 24th will be when we offer this to our patrons.
Although we give up approximately \$250 in revenue, it is a beneficial
method of collecting outstanding materials.

E Advocacy

All Trustees were given bumper stickers, “My Library is Awesome” to
place on their cars to help promote the Library.

V. Adjournment

The meeting was adjourned at 10:27 a.m.

Respectfully Submitted,
Kate Bishop Hamel, Co-Secretary