

**Gilford Fire-Rescue  
Board of Fire Engineers  
16 June 2009**

- The Board of Fire Engineers met in regular session on Tuesday, 16 June 2009 at 39 Cherry Valley Road, Gilford, New Hampshire.

- Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief James Hayes, Deputy John Beland, and Executive Secretary Catherine M. Reitz.

- **Call to Order:** The meeting was called to order at 0823 hours.

- **I. Salute to the Flag:** All recited the Pledge of Allegiance.

- **II Adoption of Minutes:** Minutes of 19 May 2009 meeting were reviewed, motion to accept and were approved. Motion carried.

- **III. Budget Review:**

- **2009 Budget:** Overall, the budget is on target. The exception is the Overtime Account which at this time is \$9K greater than this time in 2008. The 2009 budget was accepted prior to the 2-hour minimum for overtime going into effect. There was no option extended to submit a revised budget to accommodate for the increase in the call back time. This, along with an unusual amount of sick time taken by employees, has caused concern. Administration will begin to formulate the 2010 budget in July. Deputy Beland is processing the information for funding options to replace the Breathing Apparatus.

- **IV. Personnel:**

- **Call Company Status** The new Call Company members are working on completing their orientation. Administration is pleased with their interest and participation in this process.

- **V. Apparatus & Equipment:**

- **A. Forestry Truck Project:** 8F1's body is attached and it's up and running. The Town Mechanics have completely rewired the truck and are now finishing up smaller details. It will then go to Lily Pond Communications for radio and light bar installation and finally to Gator Signs for lettering. Engineer Brouillard requested that the Town's Mechanics be commended for completely rebuilding this vehicle which will serve the Town for another 10 – 12 years. Deputy Beland suggested forwarding a "Letter of Exceptional Performance".

- **B. Fire Boats:** 8B1 has responded to several lake calls for brush fires, EMS calls and other fires. 8B2 is at Gillan Marine in Alton. The trailer is being reconfigured to accept the larger inflatable. Expected delivery is this week.

- **C. Other:** Engineer Brouillard suggested progressing on plans to replace the heavy duty Rescue.

- **VI. Training:**

- **A Deputy's Report:** Firefighters Blanchette and Madon completed AARF training. Firefighters Beaulac and Beaupre successfully passed FF Level I Certification and will proceed

to Level II in September. Firefighter Akerley and Senior Student FF. Skafas are in their final week of FF Level II held in Brentwood. Their instructors for Level II praised the Gilford Fire-Rescue Department for our great training programs. The Lakes Region Training & Education Division will be hosting a FF Level II in September.

- FF. Doucette will test for EMT-I. Lt. Mercuri will attend the Fire House Software Training Program in October to increase our capabilities within this program. The Fire Act Grant has been submitted and if successful, we'll have a command center in operation here at the Station which will be open to all members of the Mutual Aid community.

- **B. Training Structure Proposal:** FF. Proulx has presented the initiative to build a training facility at the rear of the Station. He has met with site planners, vendors and DPW Director Morgan to assist in the completion of this plan. Steve Smith & Associates donated a professional site plan, the vendor was successfully negotiated down from \$14 – 17K for five training trailers to \$7500, and Director Morgan has offered to perform the site work. The Board of Fire Engineers gave their complete consensus to approach the Planning Board and the Board of Selectmen with this proposal. Fund raising will be the next phase. This project will successfully implement the deficient objectives stated in the ISO Report.

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- **VII. Fire Prevention:**

- A Public Hearing will be held on June 24<sup>th</sup> to present the Fee Schedule for LP, oil, tank, etc. applications for adoptions.

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- **VIII. Other Business:**

- A **Call Member Acclamation:** Call Company member and pilot; Scott Davis was commended by Chief Hayes for utilizing his skills that were most beneficial during the tragic airplane crash at the Margate last Saturday.

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- With no further business, the meeting adjourned at 0824 hours.

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- Respectfully submitted:

- *Catherine M. Reitz*

- Catherine M. Reitz  
Executive Secretary

**Preliminary**  
**Subject to Board Approval**