

**Gilford Fire-Rescue
Board of Fire Engineers
18 February 2010**

The Board of Fire Engineers met in regular session on Thursday, 18 February 2010 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief James Hayes, Deputy John Beland, and Executive Secretary Catherine M. Reitz.

Call to Order: The meeting was called to order at 0820 hours.

I. Salute to the Flag: All recited the Pledge of Allegiance.

II Adoption of Minutes: Minutes of 20 January 2010 meeting were reviewed, motion to accept and were approved. Motion carried.

III. Budget Review:

A. 2009 Budget: The year end total for 2009 was + \$204.47.

B. 2010 Budget: Budget detail reports are not available until the Finance Office reformats account numbers.

IV. Non Public Session Per RSA 91-A:3 II (a) Section (b). Engineer Spear moved to enter Non Public Session at 0837 hours. Engineer Brouillard made the second. Vote was unanimous. Also present were Chief Hayes, Deputy Beland and Executive Secretary Reitz. Engineer Spear moved to exit Non Public Session at 0844 hours. Engineer Brouillard made the second. Vote was unanimous. No action was taken in Non Public Session.

V. Personnel:

A. Call Company Status: Two members of the Call Company submitted their resignation due to life circumstances preventing their commitment to the Department. The third probationary employee has been terminated. There are several applications pending the hiring process in the spring.

B. Personnel Policy Adoption: Copies of the Employee Personnel Policy and the Town's Safety Policy were distributed to the Fire Engineers.

VI. Apparatus & Equipment:

A. Engine 1: Lakes Region Fire Apparatus has completed extensive repairs to the suction. The original valve, which needed to be replaced, is no longer manufactured. It is expected that the repairs made to correct the drafting issues will be completed in the next few days.

B. Breathing Apparatus: Final details have been completed and a price list will be generated based on that report for purchase of the breathing apparatus. Chief Hayes will present the Finance Director with these details for researching possible lease funding sources. Whereas, IPS is the only dealer of the Scott Air Packs in the region, Chief Hayes is requesting the Town Administrator waive the bid process for a single source vendor. IPS bid the same style air packs for Massachusetts; if all bid requirements were met, it is most likely that the Board of Selectmen will acknowledge and approve this purchase assuming the warrant article tied to the breathing apparatus passes at Town meeting.

C. Surplus: Chief Hayes, in a memo to the Town Administrator, requested that the used breathing apparatus and the 2-stroke motor from the old inflatable be sold and the funds be deposited into the Fire Training Facility. Taxpayer money was not used to purchase either item. This item is on the Board of Selectmen's agenda for 2/24/10.

D. State Inspections: Repair Service of New England will inspect the large apparatus. Belknap Tire will inspect staff vehicles.

E. Recalls: Car 1 (electronic shifting switch) and the Forestry (cam sensor) have been recalled to Irwin Motors for the necessary corrections.

VII. Training: Firefighters Michael Benoit, Daniel Skafas, Brian Akerley and William Beaupre are currently enrolled in EMT-Intermediate course(s). The Ambulance ride time component and initiating IV's with supervision is underway. Senior staff will assume responsibility for the Department whenever Administration is unavailable.

VIII. Fire Prevention:

Chief Hayes distributed water supply regulations updated by Inspector Pendergast regarding fire protection for residential developments. A Fire Prevention Handbook is being developed to explain the points of the Fire Prevention Code that will be acted on at town meeting as a warrant article.

IX. Other Business:

A. Decon Room Project Status: Sheldon Morgan contracted a third party to test for mold exposure following the removal of the floor and walls of the Decon Room due to an inadequate pitch to the drain. Buildings & Grounds is awaiting the official report of these findings. According to Deputy Beland, the contractor reported that the carbon particulate level in the Station mirrors those levels in a residential dwelling assuring that the Plymovent air handling system is doing a good job of eliminating toxins. Repairs are estimated at \$3K. Various types of flooring and sheet rock are being considered.

B. Fund Raising for Training Facility: Chief Hayes has received a \$5K pledge from Meredith Village Savings Bank, \$500 from Laconia Savings Bank and \$200 from the Bridgewater Fire Dept for the FTF. He continues his letter writing campaign to acquire more funding. Chief Hayes is also researching sources that may donate one or more trailers for the FTF.

With no further business, the meeting adjourned at 0927 hours.

Respectfully submitted:

Catherine M. Reitz

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Executive Secretary

Preliminary Subject to Board Approval