

**Gilford Fire-Rescue
Board of Fire Engineers
20 April 2010**

The Board of Fire Engineers met in regular session on Tuesday, 20 April 2010 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief James Hayes, Deputy John Beland, Lt. Richard Andrews, Inspector Dana Pendergast, FF. Dominic DeCarli, FF. Jeffrey Madon and Executive Secretary Catherine M. Reitz. Also present: Harrison Haas

Call to Order: The meeting was called to order at 0815 hours.

I. Salute to the Flag: All recited the Pledge of Allegiance.

II. Adoption of Minutes: Minutes of 16 March 2010 meeting were reviewed, motion to accept and were approved. Motion carried.

At the request of Engineer Brouillard, due to his work schedule, the agenda format was rearranged.

III. Adoption of Special Meeting Minutes: Engineer Spear moved to approve the minutes of the Special Meeting held on 15 April 2010. Engineer Brouillard made the second. Vote was unanimous. These minutes are sealed until April 1, 2011.

IV. Non Public Session Per RSA 91-A:3 II (a) Section (b). Engineer Brouillard moved to enter Non Public Session at 0816 hours. Engineer Spear made the second. Vote was unanimous. Also present were Chief Hayes, Deputy Beland and Executive Secretary Reitz. Engineer Brouillard moved to exit Non Public Session at 0833 hours. Engineer Spear made the second. Vote was unanimous. No action was taken in Non Public Session.

V. Personnel:

A. Deputy Chief Vacancy: Chief Hayes reported that Captain Michael Balcom declined the offer of the position of Deputy Chief. Engineer Brouillard moved to engage the Local Government Center to act as our agent to recruit viable candidates. Engineer Spear made the second. Vote was unanimous.

B. Firefighter Vacancy: Lt. Andrews, charged with establishing a Firefighter

hiring list, reported that ten applications have been received. They include three from our Call Company roster, two from lateral transfers from other fire departments and the remaining are not currently employed full time in the fire service. All candidates meet the state hiring list or have successfully completed the physical ability test. Two days of Oral Boards will be held next week. The Oral Board interviewers include firefighters from Laconia, Tilton and Franklin.

VI. Budget Review:

A. 2010 Budget: The projected expenditure for wages and benefits are on target entering the second quarter. The Operating budget stands at 15% expended. An area of concern is ambulance funding. The Town will replace the phone system in June.

VII. Fire Prevention:

Engineer Brouillard moved to adopt the regulations for water supply as updated. Engineer Spear made the second. Vote was unanimous. At this point, Engineer Brouillard exited the meeting.

The Fire Prevention Code was adopted at town meeting in March. Chief Hayes and Inspector Pendergast created a handbook that includes the Fire Prevention Code, including the ordinance, the Fire Code Handbook, the Fire Protection Regulations, Fire Suppression Water Supply Regulations and the ordinance establishing a street numbering system. Copies have been distributed to relevant town departments.

VIII. Apparatus & Equipment:

A. Breathing Apparatus: The authorization to acquire the Breathing Apparatus was approved at Town Meeting last week. The Board of Selectmen waived the Administrative Code based on *Industrial Protection Services* being a sole source vendor and being qualified by the Massachusetts state bid process. The specs were finely tuned exchanging one less apparatus for voice amplification on all new breathing apparatus with an expected delivery date within 6 weeks. FIT testing is scheduled for May 5th. Most masks will be a universal fit. Those who have special sizes will be assigned a specific mask. The Selectmen approved the sale of the surplus breathing apparatus. We have been invited to approach the Selectmen to request a Public Hearing be held to determine if the funds received from the sale of the old breathing apparatus can be used for partial funding of the Fire Training Facility. Laconia Fire Department has loaned us several of their breathing apparatus for training.

B. Engine 2: This engine was experiencing bad grounding in the electrical system and was repaired by Lakes Region Fire Apparatus. Other minor repairs were

made at this time and the engine is running well.

C. State Inspections: All remaining inspections have been completed, including the trailers.

D. 8B1: The Fire Boat has been launched and is running well. The radio system has been serviced. Training will focus on the new navigation system. NH Marine Patrol has invited us to train with them.

E. 8B2: The motor was found to have too much oil (filled at the factory) causing it not to operate effectively. Gillian Marine drained the excess oil and it is now running well. Gillian also has the old motor on consignment.

F. 8U1: FF Dominic DeCarli received three bids to make repairs to the pick up truck. Engineer Spear moved to award the bid to Bayview Auto Body. Chairman Akerley made the second. Vote was unanimous.

G. 8R1: Two bids were received to paint and repair the Rescue by Lakes Region Fire Apparatus and Bayview Auto Body. Priority items will be repaired first. The Rescue will be sent out after Bike Week with a return date of 6 – 8 weeks. All equipment from the Rescue will be housed on other apparatus and trailers. The Rescue Refurbishment Committee was commended on their work.

H. Ambulance 1: The air suspension compressor was leaking. A new one was purchased and installed by DPW. It also leaked. Mechanic Terry Clairmont further investigated the problem and corrected the issue. The second compressor will be returned.

IX. Training:

A. Deputy's Report: Deputy Beland will attend Executive Planning training. Those enrolled in the Intermediate class are concluding their training.

B. Training Facility Fund Raising: Fund raising for the Training Facility continues. LR Mutual Fire Aid Association donated \$2,000. Franklin and Meredith Fire Departments also provided funding. The Yard/Bake Sale is scheduled for Memorial Day Weekend. Patrick's Pub & Eatery will host a live auction on June 2nd. Goods and services are being solicited by all staff. Last week the DPW crew completely prepared the building site by leveling the ground, placing concrete barriers on the footprint of the layout, and filling them with crushed glass for drainage. A grant application package to Franklin Savings Bank is prepared for their filing date.

X. Other Business:

A. Decon Room Project Status: Lakes Region Fiberglass installed the fiberglass floor last week. Buildings & Grounds has exhausted funding for the repairs needed following the mold issue. Fire-Rescue staff will complete the project.

B. Annual Awards Banquet: The Annual Awards Potluck Banquet will be held

at the Gilford Community Church on 23 April at 6:30 PM. Highlights of the evening will include swearing in of Deputy Beland as Fire Chief and firefighter/EMS awards.

C. US Grant Application: Unfortunately, we were not awarded the grant to construct the training room in the basement of the Station.

D. Chief Hayes Retirement Activities: Chief Hayes will be feted with a barbecue luncheon on his last day of work, April 30th. Town Administrator Scott Dunn will be the grill master for this potluck affair to be held at Town Hall.

The Fire-Rescue Department will host a reception for Chief Hayes on the same day from 1500 – 1800 hours. All area fire departments and town employees are invited. May 22nd, Chief Hayes' official retirement party will be held at Gunstock Recreation Area.

As this is Chief Hayes' last Board of Fire Engineer's meeting, he stated that it has been a pleasure to work with the Board and to serve the community of Gilford. Chairman Akerley thanked Chief Hayes for his service and for making the Engineer's job run smoothly.

With no further business, the meeting adjourned at 0950 hours.

Respectfully submitted:

Catherine M. Reitz

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Executive Secretary

Preliminary Subject to Board Approval