

**Gilford Fire-Rescue  
Board of Fire Engineers  
27 July 2010**

The Board of Fire Engineers met in regular session on Tuesday, 27 July 2010 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief John Beland, and Executive Secretary Catherine M. Reitz.

Guest: Captain Tapio Mayo, Bridgewater Fire Department

**Call to Order:** The meeting was called to order at 0815 hours.

**I. Salute to the Flag:** All recited the Pledge of Allegiance.

**II. Adoption of Minutes:** Minutes of 2 June 2010 meeting were reviewed, motion to accept and were approved. Motion carried.

**III. Budget Review:**

**2010 Budget:** Wages are 52% expended. Unless there is extended, unanticipated sick/injury leave the overtime budget should be solvent. There are twelve remaining Meadowbrook concerts plus Timberman to be paid from the Special Detail account. Funding will be placed in a revolving account for all Special Details in the 2011 budget. Vehicle Maintenance is 70% expended due in large part to the unanticipated expense for spring replacement on Engine 2. Pump testing will be completed today. No major issues are expected. Hydrant purchases were for routine maintenance and digging a test pit to test the feasibility of an infiltration hydrant system at 13 Shore Road.. Lt. Andrews was commended by Chief Beland for his diligence in procuring the best prices for ambulance supplies. In 2011, ambulance supplies will be funded by the new ambulance revenue account. The capitol for refurbish of Rescue 1 is encumbered. We did not receive the Fire Act Grant. Several staff suffered upper respiratory issues last winter. At the time the air cleaning company was here due to the mold issue in the Decon Room, they also tested and discovered dust, mites and mold in the upstairs living quarters of the Station. Chief Beland plans to replace the carpet with tile to decrease this problem.

**2011 Budget:** Staff is in the process of compiling budget requests. Based on past history, it is anticipated we will be asked to stay as close or at a level funded budget as possible. Engineer Brouillard stated that Vehicle Maintenance will need to be increased if 1. outside vendors are used for repairs and 2. if the replacement schedule of apparatus is postponed. Engine 4 was repaired at DPW 31 times since January 2005. While the cost was not exorbitant at \$2300 outside vendors also make repairs. Chief stated based on the success of the committee work done on the Rescue refurb project, he will form a similar committee for Engine 4 replacement. Chief Beland is considering replacing one of the SUV's with a sedan type vehicle. Purchasing a sedan type vehicle has the potential of significant cost savings. He also reported that the Police, who have driven these vehicles for several years, have had no problems with inclement weather driving. Sheldon Morgan of DPW is interested in acquiring the used vehicle.

**Capital Projects 2011:** There are several projects being evaluated for capital projects, most urgent is replacing the carpet on the second floor with tile.

#### **IV. Personnel:**

**A. Deputy Chief Vacancy:** The three finalists from the Local Government Center hiring process were interviewed by the duty officers and the Board of Fire Engineers yesterday.

**B. Call Company:** Orientation of the new members to our Call Company is next week. Engineer Brouillard moved to appoint Joshua Wise as the freshman Live-In Student for the year 2010-11. Engineer Spear made the second. Vote was unanimous.

**C. Temporary Serving Out of Duty:** The lieutenant's exam will take place before mid September. The TSOR firefighter will be on extended leave beginning next month.

#### **V. Apparatus and Equipment:**

**A. Breathing Apparatus:** The new SCBA will be in service by next week. Alton Fire Dept is interested in purchasing thirteen units. The out of state company who initially offered to purchase the complete set have withdrawn their original purchase price since the offer to Alton was accepted.

**B. 8 Utility 1:** New running boards were installed. Quality mud flaps will be purchased to protect from future rust.

**C. 8 Rescue 1 Refurb:** Several of our staff, on separate occasions, traveled to Valley Fire Equipment in Bradford (NH) on their own time to observe how the refurbishment is progressing.

**D. Expedition Rust:** The door of the Expedition needs to be replaced due to major rust with the cost estimate at \$1200.

**E. Thermal Imaging Camera:** The Rescue Tool fund will pay \$1100 for the TIC repair.

**F. Boat 1 & 2:** Chief Beland commended Firefighter Blanchette for his work on upgrades to both Fire Boats.

#### **VI. Training**

**A. Training Facility Fund Raising:** Captain Tapio Mayo of the Bridgewater Fire Department presented the Board of Fire Engineers with a donation to fund the Fire Training Facility. This is the second donation from the Bridgewater Fire Dept. Chairman Akerley expressed our Department's utmost appreciation. Inspector Pendergast escorted Captain Mayo to view the Fire Training Facility. Meredith Village Savings Bank donated \$5K which we are most appreciative of. The \$7500 grant from Franklin Savings Bank was applied for. Award notification is not expected until 10 September. The Gilford Rotary Club has invited Chief Beland to speak before their membership on behalf of the FTF on 20 August. All storage units are now in place. Floor plans are currently being designed. Chief Beland reported that Scott Weden of LGC stated that once the FTF is operating and we have one of the candidates hired as Deputy, Gilford Fire-Rescue will be the premiere fire department in the state.

**B. Firefighter/EMT Courses:** Samuel Adams and Christine Archibald begin FF I next week. FF. Thevenin is nearing the completion of paramedic school where he remains one of the top students.

#### **VII. Fire Prevention:**

**A. Fire Permits in Associations:** Multifamily developments, including cluster home parks, mobile home parks, and condominium developments are now required to present a letter from their association's Board of Directors authorizing the issuance of Category I permits. Inspector Pendergast will address the issue of fire sites that do not meet the set back requirements. Forest Ranger Matthew Apgar and Chief Beland viewed fire sites of Lockes Island as requested by their Board of Directors. The Chief will speak at their annual association meeting next month to discuss fire safety issues.

**B. Patrick's Pub Sprinkler System:** Chief Beland and Inspector Pendergast will meet with the owners of Patrick's Pub & Eatery to discuss installation of a fire sprinkler system at the restaurant.

**VIII. Other Business::**

**A. Decon Room Project Status:** Chief Beland commended FF. Campbell for completion of the Decon Room.

**B. Life Saving Award GPD Officer Dan O'Neil III:** Officer O'Neil was presented with an Award of Exemplary Action certificate at the Board of Selectmen for his life saving skills using the AED on a heart attack victim.

**C. Ellacoya Lifeguard Awards:** Three lifeguards, credited with saving the life of a drowning victim at Ellacoya State Park, earlier this month will be presented with certificates of appreciation 29 July. The Engineers were invited to attend along with Chief Beland and Town Administrator Scott Dunn. The Commissioner of DRED will make the presentation.

**IX. Non Public Session Per RSA 91-A:3II (a) – If Needed:**

Engineer Brouillard moved to enter Non Public Session at 0922 hours. Engineer Spear made the second. Vote was unanimous. Executive Secretary Reitz exited the meeting. Present with the Board was Chief Beland. Engineer Spear moved to exit Non Public Session at 1004 hours. Engineer Brouillard made the second. Vote was unanimous. Action was taken in Non Public Session. Engineer Brouillard moved to seal the minutes of the Non Public Session portion of the meeting for 30 days. Engineer Spear made the second. Vote was unanimous.

With no further business, the meeting adjourned at 1010 hours.

Respectfully submitted:

Catherine M. Reitz  
Executive Secretary

**Preliminary Subject to Board Approval**