

Gilford Fire-Rescue  
Board of Fire Engineers  
21 September 2010

The Board of Fire Engineers met in regular session on Tuesday, 21 September 2010 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief John Beland, Deputy Stephen Carrier, Lt. Nick Mercuri, FF. Thomas Aselton, FF. Jeffrey Madon, Inspector Dana Pendergast and Executive Secretary Catherine M. Tokarz.

Call to Order: The meeting was called to order at 0819 hours.

I. Salute to the Flag: All recited the Pledge of Allegiance.

II. Adoption of Minutes: Engineer Spear moved to approve the minutes of 17 August 2010 meeting. Engineer Brouillard made the second. Vote was unanimous.

III. Budget Review:

2010 Budget: The budget is adequately expended at 57.75%. Specific accounts were discussed as to future disbursements; however the total budget will be solvent at year's end. Fleet vehicles will be fueled at local service station(s) with the lowest gasoline prices instead of state fuel pumps where currently the rate is above market price. Expected savings is approximately \$.20 per gallon. (Ret) Chief James Hayes resigned as Gilford's Emergency Management Director. Chief Beland has been appointed EMD with Deputy Carrier as Deputy EM Director.

B. 2011 Budget: The Town Administrator reduced the Fire-Rescue budget proposal over various accounts. Administrative staff will meet with the Board of Selectmen this afternoon to review the budget proposal.

C. Capital Projects 2011: The Capital Reserve will be funded at \$25,000 due to ambulance revenue now being designated to a specific account to cover ambulance supply costs and 2013 ambulance replacement.

Building and Grounds Capital Projects for the Fire Station include replacing the carpet with tile, replacing windows to increase energy efficiency, replacing the roof and redesigning the lobby/Executive Secretary's office. Mrs. Tokarz will research the option for federal energy efficiency offers for municipal buildings. Town wide building projects will be graded according

to the most essential. Based on the report generated from an outside agency of the significant dust mite issue in the carpet upstairs of the Station, it is anticipated this will be a priority project.

#### IV. Personnel:

#### V. Apparatus and Equipment:

A. Rescue 1 Refurb: Valley Fire Equipment did an exceptional job of refurbishing the Rescue. Chief Beland will forward a letter of appreciation. FF. Madon detailed additions/improvements that were made. Public Works will assist in steel work for compartments. Lettering by Gator Signs is scheduled. The Board applauded the work of the Committee members for their due diligence in completing this major renovation. Valley Fire Equipment has expressed interest in bidding on our next engine replacement project.

B. Surplus Equipment: Alton Fire Dept. is interested in purchasing the remaining Breathing Apparatus for \$166 per unit. This will require Selectmen approval. The RIT pack was sold to Concord Fire. Chief Beland will again request that funds generated from surplus sales be earmarked for the Fire Training Facility.

C. Fire Boat: The Fire Boat will be dry docked dictated by weather.

#### VI. Training

A. Fire Training Facility Fund Raising: Six thousand dollars is the approximate balance of the FTF Account. We were unsuccessful in obtaining the Franklin Savings Bank grant. The Gilford Rotary Club has allowed us to apply for a \$1000 grant to purchase a smoke generating machine. Deputy Carrier has assumed leadership of the interior design project. October 1st and 8th are scheduled work dates. Materials list is being developed. Liability issues will be researched for those vendors who have expressed an interest in volunteering to help with the construction of the FTF. Gilford Home Center donated lumber and Chairman Akerley donated materials to the FTF.

B. Staff Training: Deputy Carrier has met with each officer and has developed shift training schedules. He will meet with Call Company members to assess their training needs.

#### VII. Fire Prevention:

A. Patrick's Pub Sprinkler System: Gilford Fire-Rescue will enforce applicable life safety and fire prevention codes.

VIII. Other Business:

A. Belknap County Safety Day: This annual event will be held at Meadowbrook this Saturday.

B. Senior Safety Day: The second annual Senior Safety Day is scheduled for next month. Captain Balcom will spearhead this event which was well received in 2009. Firefighters change smoke detector batteries and replaced smoke detectors where needed.

IX. Non Public Session Per RSA 91-A:3II (a):

Engineer Spear moved to enter Non Public Session at 0923 hours.

Engineer Brouillard made the second. Vote was unanimous. All exited the meeting save for Board members, Chief Beland and Deputy Carrier.

Engineer Spear moved to exit Non Public Session at 0935 hours.

Engineer Brouillard made the second. Vote was unanimous. No action was taken in Non Public Session.

With no further business, the meeting adjourned at 0935 hours.

Respectfully submitted:

Catherine M. Tokarz  
Executive Secretary

Preliminary Subject to Board Approval