

Gilford Fire-Rescue  
Board of Fire Engineers  
22 October 2010

The Board of Fire Engineers met in regular session on Tuesday, 22 October 2010 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Don Spear, Chief John Beland, Deputy Stephen Carrier, Capt. Michael Balcom and Executive Secretary Catherine M. Tokarz.

Excused/Absent: Engineer Philip Brouillard

Call to Order: The meeting was called to order at 0825 hours.

I. Salute to the Flag: All recited the Pledge of Allegiance.

II. Adoption of Minutes: Engineer Spear moved to approve the minutes of 21 September 2010 meeting. Chairman Akerley made the second. Vote was unanimous.

III. Budget Review:

2010 Budget: Finance Director Geoff Ruggles projected that while the Overtime line item is likely to be over expended by \$6K at the end of the year; adequate funds are available within the budget to meet any overages. The budget is 79% expended with 12 more weeks left in the fiscal year.

2011 Budget: The Fire-Rescue Budget Subcommittee will meet with the Fire Engineers and administration on Tuesday, 2 November at 4:30 PM at the Fire Station. Committee members assigned to this Department include Sue Greene, Fred Butler and Philip LaBonte. Fire-Rescue Budget hearing is scheduled for 11 November at 6:30 PM at the Town Hall. The Board and administration will meet for a pre budget work session prior to this meeting.

IV. Apparatus and Equipment:

A: Surplus Equipment: The last of the surplus breathing apparatus (8) was purchased by Alton Fire Dept. for \$166 each. Alton has also been offered spare cylinders. The Board of Selectmen approved the request for the monies from the surplus equipment to be deposited into the Fire Training Facility Account.

B: Fire Boat: Weather permitting, 8B1 will be kept in the water for as long as possible. Dave's Boat Shoppe will shrink wrap it. It will then be stored on campus.

C. Vehicle Inspections: All vehicles passed inspection. DPW inspected the larger fleet vehicles.

D. Copier: The new Xerox copier was installed yesterday. The old copier will be sold on E-Bay.

## V. Training:

### A. Fire Training Facility:

NH Coop Grant/Donation: NH Coop awarded \$2500 for the FTF. Gilford Rotary donated \$1000. Chief Beland distributed a current balance sheet. To date, there is over \$14,057.86 in the fund for building and operating.

Structure/Site: The FTF Committee met with Public Works Director Sheldon Morgan who has offered to assist with site work. Some windows have been cut in and framed. Training will begin in mid November with actual fire training scheduled for the spring. Engineer Spear recommended that round drainage holes be cut in the floor rather than square ones so that there are no corners that could be stress fractured. The Committee is working with the Michie Corp in researching water supply options. The water supply tanks on site, which are 107 years old, were cleaned and inspected to EPA standards in 2008.

Deputy Carrier reported that Shift Training is conducted weekly. The focus on training this month is RTP for EMT's and basic fire fighting safety. The recent fires we've had have offered good training scenarios. The number of call backs, including EMS and Driver Operators was average for these calls. Administration will refine Rehab operations working with the CERT Team. They will also meet with local grocery markets to define how best to procure rehab supplies during emergency operations occurring overnight.

November training will focus on the Call Company firefighting skills. The 2011 Training Schedule will be developed in December.

## VI. Fire Prevention:

A. Patrick's Pub Sprinkler System: Patrick's Pub & Eatery received the letter defining the time table for installation of a sprinkler system. Compliance deadline is October 2012.

B. Meadowbrook: Chief Beland, Deputy Carrier, Lt. Nick Mercuri and FF.

Dominic DeCarli, who served as facilitator, met with RJ and Bridgette Harding and their staff in reference to several issues surrounding concert venues. The meeting was designed to offer our assistance in developing an emergency plan. The Harding's offered a house on the property as a training burn prospect.

#### VII. Other Business:

A. Senior Safety Day: The second annual Senior Safety Day is scheduled for October 30th. Captain Balcom will spearhead this event which was well received in 2009. Firefighters change smoke detector batteries and replaced smoke detectors where needed. Several staff members have volunteered for this assignment.

B. New Construction: The medical building on Hounsell Avenue is expanding to include a surgical suite. The owners will most likely try to seek relief from the need to sprinkler the building. NFPA code protecting surgical accommodations will rule in this issue.

#### VIII. Non Public Session Per RSA 91-A:3II (a):

Engineer Spear moved to enter Non Public Session at 0933 hours.

Chairman Akerley made the second. Vote was unanimous. Also present were Chief Beland and Deputy Carrier. Engineer Spear moved to exit Non Public Session at 0950 hours. Chairman Akerley made the second. Vote was unanimous. No action was taken in Non Public Session.

With no further business, the meeting adjourned at 0951 hours.

Respectfully submitted:

Catherine M. Tokarz  
Executive Secretary

Preliminary Subject to Board Approval