

Gilford Fire-Rescue
Board of Fire Engineers
21 December 2010

The Board of Fire Engineers met in regular session on Tuesday, 21 December 2010 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief John Beland, Deputy Stephen Carrier, Lt. Nick Mercuri, FF. Jeffrey Madon, Inspector Dana Pendergast and Executive Secretary Catherine M. Tokarz.

Call to Order: The meeting was called to order at 0818 hours.

I. Salute to the Flag: All recited the Pledge of Allegiance.

II. Adoption of Minutes: Engineer Brouillard moved to approve the minutes of 16 November 2010 meeting. Chairman Akerley made the second. Vote was unanimous.

III. Budget Review:

A. 2010 Budget: The 2010 budget is on target and the Department is finalizing year end purchases. A request will be made to the Board of Selectmen to purchase a Thermal Imaging Camera from the 2010 budget.

B. 2011 Budget: Administration is developing a budget detail report to track expenditures to provide a daily status of all accounts. These reports will be invaluable to staff who oversee particular assignments within the budget. Chief David Parenti of the Belmont Fire Dept, who is the most knowledgeable expert with the Fire House Software that is used to track incident and response reports, has offered to train administration in the use of developing payroll spreadsheets and inventory controls among other options Fire House offers.

IV. Apparatus and Equipment:

A: 8E2: New tires and a fuel tank were installed.

B: Fire Boat: The Fire Boat is out of service for the winter. Dave's Motorboat is in the process of winterizing the motor and shrink wrapping the boat. The boat will be stored behind DPW in the gated area for the winter.

V. Training:

Training: Deputy Carrier reported that the 2011 training schedule for Wednesday nights and some Saturday drills have been scheduled. Also, Shift training for the 1st quarter of 2011 has been scheduled. The goal is to provide training to match the needs and wants of the department and to ensure national standards are maintained. A live burn was conducted earlier this month at Meadowbrook. Our two students and one rookie Call Co. personnel experienced their first burn. Meadowbrook may have another building to burn in the future.

Graduation: FF. W. Michael Thevenin graduated from Paramedic school last Thursday. The Board of Fire Engineers extended their congratulations.

Fire Training Facility Update: Although installing the roof on the FTF was going to be delayed until spring, staff was able to complete the work this fall. An addition of a water tank is needed along with gravel for the access road. These materials will hopefully be donated by local businesses. While Chief Beland was serving the students at the annual Gilford Elementary School Holiday Luncheon last week, one of cafeteria employees expressed her gratitude to the Fire-Rescue staff for the treatment of her ailing Father. She then presented a check for \$200 to the Chief for the Fire Training Facility.

VI. Fire Prevention:

A. Patrick's Pub Sprinkler System: Nothing new to report.

B. Lakes Business Park: The owner/contractor successfully appealed to the ZBA seeking relief from the need to sprinkler the addition to this building. They also plan to file a petition article to change the Town's Fire Prevention Code. Inspector Pendergast defended the Town's Fire Prevention Code and explained that Gilford is not the most stringent municipality for fire prevention regulations as charged.

VII. Other Business:

A. Station Water Issues: Two independent water companies have been retained to address the water issue for all municipal buildings experiencing problems with water quality. The Town Administrator has also retained an engineer to assist with this solution. Engineer Brouillard encouraged the use of the services of Gilford Well Company.

B. Chief Beland's Performance Evaluation: The Board met with Chief Beland to discuss his performance review during Non Public Session.

C. Dishwasher: The dishwasher failed due to the pump being encased

with calcium. The water softener was turned off for a period of time which most likely contributed to this failure. FF. Scott Mooney researched replacement dishwashers. Local and national appliance companies were contacted for this replacement. Chairman Akerley is concerned that the industrial washer may be affected by the calcium buildup.

D. Town Report: Chief Beland will forward his edition of the Town Report narrative to the Board for their review.

E. Phone System: New phones will be installed next month using Spaulding Hill Network. This department will purchase standard phones for use throughout the Station for ease of use.

F. Non Public Session Per RSA 91-A:3 II (a): Engineer Brouillard moved to enter Non Public Session at 0912 hours. Engineer Spear made the second. Vote was unanimous. Also present was Chief Beland. Engineer Brouillard moved to exit Non Public Session at 0941 hours. Engineer Spear made the second. Vote was unanimous. No action was taken in Non Public Session.

With no further business, the meeting adjourned at 0943 hours.

Respectfully submitted:

Catherine M. Tokarz
Executive Secretary

Preliminary Subject to Board Approval