

GILFORD BUDGET COMMITTEE MINUTES

June 7, 2007

6:30 p.m.

**Gilford Town Hall
Conference Room A**

Members Present: Dale Dormody, Terry Stewart, Skip Murphy, Bill Phillips, John O'Brien, Phyllis Corrigan, Dick Hickok, Sue Greene, Margo Weeks and Gus Benavides

Members Absent: Bob Brent, Doug Lambert

Also in attendance were Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

The Budget Committee recited the Pledge of Allegiance.

Chairman Hickok began the meeting by stating that there are two agenda items for this evening's meetings – a 2007 budget update and continuation of a discussion from the last meeting regarding conflict of interest.

Chairman Hickok then turned the meeting over to Assistant Town Administrator Debra Shackett, who proceeded to run through the items listed in her June 7, 2007 Report on Budget Status. A copy of her report is attached.

Highlights included projected savings in the Technology budget and projected over-expenditures in Appraisal and Legal. Assistant Town Administrator Shackett also pointed out that the Bridge account will be reimbursed from a Capital Reserve Fund and Vehicle Maintenance has had some unexpected repairs. The Welfare budget will also need to be watched closely.

Brief discussion ensued on the Budget Status Report as each item was reviewed. Assistant Town Administrator Shackett also highlighted how the new Sewer Ordinance has positively affected the Sewer budget.

Chairman Hickok stated that the next order of business was to be a continuation of the discussion that began at the last meeting regarding conflict of interest. He pointed out that Doug Lambert provided him with information he had researched in the State RSA's and it was the same as the information provided by Dale Dormody at the last meeting. More discussion ensued on the fact that despite the fact that the Budget Committee basically following Roberts Rules, they also have adopted their own practices and policies. Chairman Hickok pointed out that regardless of the State statutes, if eleven members of the Budget Committee do not want Dale Dormody to vote on an issue that it will be re-visited.

Terry Stewart stated that he agreed with Dale Dormody that the governing body cannot vote for him to be "unable to vote". Dale Dormody pointed out the two parts of the Budget where he has a written statement that he will not be participating and that this matter should not have to be brought up again. Assistant Town Administrator Shackett agreed with this and reminded Board members that it is the same opinion she received from NH DRA.

The Committee then set up the working groups for sub-committees. It was decided that the Administrative portion of the budget will be presented first.

Sub-committees were designated as follows:

Administrative & Technology	Skip, Terry, Dick
TC/TC	Bob, Bill, Terry
Police	Gus, Phyllis, Dale
Fire	Gus, John Dale
DPLU	Phyllis, Doug, Bill
Parks & Recreation	Sue, Bill, Phyllis
Library	Skip, Bob, Sue
DPW	Sue, Doug, Terry
Outside Agencies	Dale, John, Skip

Brief discussion ensued on the schedule that will be followed for fall meetings. Town Administrator Juris pointed out that the Sub-committee meetings should be posted and minutes should be taken, in accordance with the Right-to-Know law.

Discussion ensued on what the requirements are for Sub-committee minutes. Town Administrator Juris and Assistant Town Administrator Shackett stated the basic information should be included in the minutes.

More discussion ensued on developing a worksheet for the use of Sub-committee meetings and possibly being able to use the worksheet as the minutes.

The meeting was adjourned at 7:39 p. m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary